



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.

HD#6 HOSPITAL BOARD REGULAR MEETING

March 24, 2022 – 5:15 p.m. – Patterson Health Center, Large Conference Room

PRESENT: Board of Directors – Kimberly Schrant, Lee Cox, Alan Patterson, Tim Penner, Pam Fallis, Amy Walker, Kara Bello

PHC – Pat Patton, CEO; Lori Allen, COO; Sandra Owen, Controller; Mitzi Bailey, Clinic Administrator; Jonathan Kolarik, RM; Beth Towns, Executive Assist/Recorder; Michelle Finley, Imaging Director; Dolores Seifert, PHC AR; Cheryl Moon, Guest.

CALL TO ORDER: Schrant called the meeting to order at 5:17 pm.

BOARD EDUCATION: Schrant will be scheduling upcoming board education beginning with Kansas Opens Meeting Act.

APPROVAL OF MINUTES: Minutes of the February 24, 2022, regular board meeting was presented for approval. Motion by Penner to approve minutes as presented; seconded by Fallis. Motion carried unanimously.

OTHER REPORTS & POLICY REVIEW/APPROVAL:

1. Michelle Finley, Imaging Director, Michelle explained the revisions of policies following her research with KDHE, American College of Radiology and Patterson's physicist. The standards for shielding patients have changed so shielding of patients is no longer required. A pregnancy UA will only be required for females receiving an abdominal/pelvic CT. Revised policies:
 - Informed Consent for Radiology Procedures on Pregnant Patient
 - Pregnant Patients – Radiological Examination
 - Proper Shielding during Diagnostic Imaging Procedures
2. Jonathan Kolarik RN, RM/CCO presented his monthly Risk Management report. For 2022, the RM Committee chose to focus risk prevention on Medication Override, Employee Injury and Extravasation.
3. Beth presented Rachell Hadsell's 2021 Quality Indicators Report and 2022 KHC Compass Report as well as explanation since Rachell was unable to attend.

Motion by Cox to approve the policies and reports as presented; seconded by Patterson. Motion carried unanimously.

OPERATIONS REPORT:

1. **COO Report – Lori Allen:** The new payment plan with Epic River and Kanza Bank went into effect 3/1/2022 and has funded 5 patients (around 40 encounters) and about \$8000 which is a good start. Lori stated the business office is doing a good job explaining and getting the plan started for patients interested in the program. For a limited time, those rolling their balance to the new program will receive a 15% discount on what is owed.

The KanCare Presumptive Eligibility is going well. This allows coverage until the KanCare application can go through the complete process to approval. An outreach representative from the Healthy Kansas Kids program will be here April 13 and the second Wednesday of the month the next two months. Bilingual services are available during these meetings.

The free COVID testing Patterson was providing has been extended through June 30, 2022 as the supply of tests has been restocked, including PCR tests.

Lori handed out a flier and sample pledge letter related to Patterson HC's intent to apply for a community service tax credit grant of up to \$200k. Lori, Kristen, Crissa, Heather and Mitzi came up with the idea to use the grant to purchase a mobile clinic. The online application is due April 30, 2022. Pledge letters must be obtained from the community. Anyone pledging \$250 or more receives a 70% tax credit. \$1M of funds available has been allocated to childcare centers. Tax credits are available July 2022-December 31, 2023, or until they run out. Schrant presented her letter of support to Lori.

2. **CEO Report – Pat Patton:** Pat reported that two rooms in Imaging are being combined to allow for installation of the nuclear medicine camera. The goal for completion is June 2022.

Over the next few weeks, the clinic will be adding Endocrinology and Pulmonology services. Dr. Short began providing Nephrology services last month. Patterson clinic currently has 10-13 specialists providing services locally. The volume of sleep studies is increasing as well. 13 were completed in February.

FINANCIAL STATEMENTS: Sandra Owen, Controller, reported on the February 2022 financials.

February's activity in cash accounts was reviewed that included payments received and expenses paid out. With February only having 28 days in the month, financials are impacted by less operating days and makes it difficult to compare month to month data. Days Cash on Hand is at 165 days; well above the average of 43.21 days for Kansas Critical Access Hospitals. Patient Accounts Receivable decreased slightly with the total AR balance of \$3,527,427 and AR Days at 44.73. Gross Patient Revenue for February was \$1,771,463; a YTD increase of 14.61% over February 2021. Total Operating Expenses were \$1,995,219; a YTD increase of 16.59% over February 2021. Areas of increased expense continue to be in Professional Fees and Drugs/Medical Supplies. Nonoperating Revenues included \$37,137 of COVID-19 Grant Income. A Net Loss of \$264,514 was reported for the month of February with YTD Loss of \$762,022. A reminder that depreciation expense is recorded monthly on the income statement as a cost of assets but is considered a non-cash expense. Majority of the depreciation expense continues to relate to the new facility and equipment which positively impacts the Medicare Cost Report on the calculation of our Medicare reimbursement rates. YTD Depreciation expense is \$539,976. The Revenue by Cost Center report was reviewed that shows 24 of the 34 cost centers/departments having increased YTD revenue. A good indicator of continued growth and usage. Rural Health Clinic New Patient data was provided that showed 63 YTD new patients. A graphical presentation was provided that showed new patients by provider/clinic, financial class, age and by zip code.

Owen reported that the 2021 Audit was completed by BKD, LLP the week of March 7, 2022. The Audit, Medicare Cost Report and the Single Audit for Provider Relief Funds will be completed by the Annual Meeting in May.

Accounts payable for February is \$1,460,415.16. Motion by Fallis to approve accounts payable as presented; seconded by Penner. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF): Kimberly Schrant reported the HCHF has placed posters at both Prairie Rose's funeral homes to bring awareness to families that HCHF is an option for memorials.

HCHF HS scholarship nominating committee will meet in April to select recipients and will present the scholarships at Attica and Chapparral graduations.

HCHF are making plans for the annual golf tournament that will be in August, right after the county fair.

The free HCHF sponsored wellness memberships will end in April. The wellness centers saw an increase in memberships the first quarter of 2022 as several people took advantage of the free membership as well as the new 24/7 entrance. HCHF will re-evaluate wellness participation at the end of the quarter.

UNFINISHED BUSINESS: No unfinished business was presented for discussion.

NEW BUSINESS:

1. Patton provided an explanation of the governance of the Harper facility as well as an update from the Harper Facility Steering Committee. It is the intent of the Foundation, who owns the building and assets, to partner with the hospital for the betterment of health in the community. The center clinic portion remodeled in 2008 still has a mortgage. A town hall meeting was held a year ago and a community survey has been completed to obtain feedback for what the Harper County communities would like to see done with the building. Three architecture groups were sought out, at no cost, to provide concepts for the building and one architecture firm was selected by the committee to present multiple concepts at another town hall meeting. The town hall meeting has been scheduled for April 19 at 5:30 pm at Westview Community Center. After gaging community feedback, the next step would be to have BKD start running numbers on operational expenses and division of responsibility with the City of Harper for the remodel and build.
2. Schrant stated we are nearing the time to begin selection of a nominating committee for the annual board meeting in May. Each board member was asked to name one person to sit on the nominating committee and send that name and contact information to Kimberly. The nominating committee can take recommendations or go out and ask people if they would like to volunteer to sit on the Hospital Board of Directors. The chair of the nominating committee will give a short report at the annual meeting about the committee and the nominees. Nominations for Board members are also accepted from the floor at the annual meeting.
3. Following discussion, the date for the Annual Board meeting in May was set for Tuesday, May 17, 2022 at 7:00 pm at Chaparral High School. The Board will have a meeting at 5:30 pm prior to the annual meeting. Beth will begin organizing the annual meeting.

MEDICAL STAFF CREDENTIALING: Beth Towns presented providers request for privileges, reappointment or resignation that were approved at the March 23, 2022, executive medical staff meeting:

1. **New Appointments -1**
2. **Reappointments - 3**
3. **Terminations/Resignations – 2**

Motion by Cox to approve credentialing as presented; seconded by Patterson. Motion carried unanimously.

EXECUTIVE SESSION: Motion by Patterson to move to Executive Session with Pat Patton present to discuss Non-Elected Personnel item after a short break; second by Bello; Time: 6:52 pm. Exited from Executive Session at 7:55 pm with a vote to extend the contract of consultant Todd Linden and hire a culture coach and an executive coach.

ADJOURNMENT: There was no further business and the meeting adjourned at 7:55 pm. Moved by Bello; seconded by Patterson. Motion carried unanimously.



Submitted by Amy Walker, Interim Secretary

Approved by Board on 5/26/22