



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.

HD#6 HOSPITAL BOARD REGULAR MEETING

April 28, 2022 – 5:15 p.m. – Patterson Health Center, Large Conference Room

PRESENT: Board of Directors – Kimberly Schrant, Alan Patterson, Tim Penner, Pam Fallis (Zoom), Amy Walker (Zoom), Kara Bello

PHC – Pat Patton, CEO; Lori Allen, COO; Sandra Owen, Controller; Mitzi Bailey, Clinic Administrator; Jonathan Kolarik, RM; Heather Reames RN, DON; Crissa Cox RN, ED; Beth Towns, Executive Assist/Recorder; Kristen Birket, Marketing; Dallas Murphy, Emergency Preparedness; Dolores Seifert, PHC AR;

OTHER GUESTS - Cheryl Moon, Sherry West, Debbie Augustyn, Corky Befort, Kenny Hodson, Aaron Elmitt

CALL TO ORDER: Schrant called the meeting to order at 5:17 pm.

BOARD EDUCATION: No Board education was provided at this time.

PRESENTATIONS: No presentations were presented to the Board.

PUBLIC COMMENTS: Schrant asked if there was any guest in audience that wanted to speak. No one presented comments or topics for discussion.

APPROVAL OF MINUTES: Minutes of the March 23, 2022, regular board meeting was presented for approval. Motion by Patterson to table March minutes for completion of the Executive Session portion of the minutes; seconded by Fallis. Motion carried unanimously.

OTHER REPORTS & POLICY REVIEW/APPROVAL:

1. Caleb Ediger RN, Pharmacy Director presented policy “High-Risk High Alert Medication Management” for annual review and approval with one change approved by the Medical Staff.
2. Jonathan Kolarik RN, RM/CCO presented the monthly Risk Management report and 2022 RM Plan for review and approval.
3. Heather Reames, RN/DON presented Med/Surg and ED policies for annual review and approval. No changes made to policies. A new policy for a Volunteer Program at Patterson was presented for review and approval.
4. Crissa Cox RN presented a Trauma Care Resolution to support the application for Trauma 4 certification. Resolution was approved by the Medical Staff at their meeting 4/27/22.
5. Lori Allen COO presented HRSA Grant Policies including Accounting System, Allowability of Costs, Cash Management, Disbursement Procurement and Signature Authority.

Schrant asked for a motion to approve the reports and policies as presented. Motion by Patterson to approve the reports and policies as presented; seconded by Bello. Motion carried unanimously.

OPERATIONS REPORT:**1. Lori Allen, COO**

Lori stated that to-date, Patterson has received 42 letters of support and 29 pledges totaling \$273,500. She thanked the team of Kristen, Mitzi, Heather and Crissa for promoting, educating and collecting pledges and letters from the Harper County communities. Marketing Director, Kristen Birket, presented pictures of a type of mobile clinic Patterson might purchase with the pledge and grant money. The mobile clinic will serve all of Harper County which currently ranks as one of the unhealthiest counties in Kansas. Lori presented the Board with the tax credit grant application to review and approve. Discussion followed regarding the timeline for receiving funds and ordering/receiving a mobile unit.

Schrant asked for a motion to approve the grant application. Motion by Penner to approve the tax grant application as presented; seconded by Patterson. Motion carried unanimously.

Lori gave an update on the new Payment Plan Option through Kanza Bank that began in March.

2. Pat Patton, CEO

Pat updated the Board regarding the bilingual psychiatric applicant that toured with her two service dogs. An agreement is currently being negotiated.

Vaccine for children's program is in the process of being licensed by the state. The Health Department supports Patterson in this endeavor as immunizations have declined throughout Harper county. The program will allow children to obtain immunizations from clinic providers.

Pat discussed the results from the Harper Steering Committee town hall meeting 4/19/2022 and next steps for the Harper building. There was discussion by the Anthony City Council that the Anthony building might be an option for a jail in which case the plans for Hospice would be moved elsewhere.

FINANCIAL STATEMENTS: Owen reported on the March 2022 Financials. March's activity in cash accounts was reviewed that included payments received and expenses paid out. Grant reimbursement was received from the HRSA Vaccine and SHIP Grant in the amount of \$12,332.75. March included three payrolls that were paid out. Days Cash on Hand is at 166 days; well above the average of 43.21 days for Kansas Critical Access Hospitals. Patient Accounts Receivable decreased slightly with the total AR balance of \$3,220,981 and AR Days at 38.50. Gross Patient Revenue for March was \$1,853,842; a YTD increase of 10.77% over March 2021. Total Operating Expenses were \$2,235,682; a YTD increase of 19.75% over March 2021. Nonoperating Revenues included \$20,435 of COVID-19 Grant Income. A Net Loss of \$351,060 was reported for the month of March with YTD Loss of \$1,113,082. A reminder that depreciation expense is recorded monthly on the income statement as a cost of assets but is considered a non-cash expense. Majority of the depreciation expense continues to relate to the new facility and equipment which positively impacts the Medicare Cost Report on the calculation of our Medicare reimbursement rates. YTD Depreciation expense is \$823,802. The Revenue by Cost Center report was reviewed that shows YTD changes in charges by department.

Accounts payable for March was \$1,876,724.03. Motion by Bello; seconded by Penner to approve accounts payable. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF): Schrant and Bailey reported that HCHF is working on plans for the annual golf tournament. Free wellness memberships will be brought for discussion next month. Two seniors were picked to receive scholarships from the Foundation and those will be presented at their graduation. A new Walk Harper County flier has been printed. The first Farm and Art Market will be May 14.

UNFINISHED BUSINESS: Annual Meeting – Schrant stated she met with the nominating committee to provide them guidelines for the annual meeting. The Nominating Committee is Jan Lanie, Ashley Barry, Jerry Gerber, Karen Oller, and

Blake Bollman, Chairman. Dusty Albright bowed out so there were not more than 5 members on the committee, per bylaws. BKD, audit partner, will present 2021 financials at the annual meeting.

NEW BUSINESS: Schrant asked for any new business. No new business was presented for discussion.

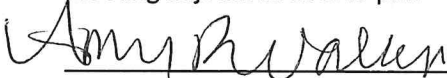
MEDICAL STAFF CREDENTIALING: Beth Towns presented recommendations for reappointment from the Medical Staff – 0 new applications, 6 reappointments, 3 resignations. No concerns.

Schrant asked for a motion to approve the credentialing as presented. Motion by Patterson to approve the reappointments as presented; seconded by Bello. Motion carried unanimously.

EXECUTIVE SESSION:

Motion by Bello to move to Executive Session to discuss Non-Elected Personnel; second by Penner; Time 6:19 pm. Motion carried. Motion by Bello to continue Executive Session to discuss Non-Elected Personnel; seconded by Penner; Time 7:19 pm. Motion carried. Motion by Bello to continue Executive Session to discuss Non-Elected Personnel; seconded by Penner; Time 8:19 pm. Motion carried. Exited from Executive Session at 8:42 pm.

ADJOURNMENT: There was no further business. Moved by Patterson; seconded by Penner. Motion carried. The meeting adjourned at 8:43 pm.



Submitted by Amy Walker, Interim Secretary

Approved by Board on 5/24/22