



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.

HD#6 HOSPITAL BOARD REGULAR MEETING
June 23, 2022 – 5:15 p.m. – Patterson Health Center, Large Conference Room

PRESENT:

Board of Directors – Alan Patterson, Amy Walker, Kara Bello, Stan Wedman

PHC – Pat Patton, CEO; Lori Allen, COO; Kim Barwick, HR Director; Sandra Owen, Controller; Jonathan Kolarik, RM; Beth Towns, Executive Assist/Recorder; Dolores Seifert, PHC AR; Alain Sergile, RCD

OTHER GUESTS - Cheryl Moon, Kimberly McNally (Zoom)

CALL TO ORDER: Patterson called the meeting to order at 5:19 pm.

PUBLIC COMMENTS: Patterson asked if guests had any comments or items for discussion. No one presented comments or topics for discussion.

BOARD EDUCATION or PRESENTATIONS: Alain Sergile was introduced as the new Revenue Cycle Director and gave a brief introduction of his role at Patterson.

Director of Lab, Kirbi Woltemath, introduced her team of employees and shared upcoming changes that will occur in the Lab with installation of new equipment. This will enhance the Lab's ability to do more tests on site vs sending them out to other labs. Harper Industries had 80 donors at their health Fair and all labs were completed within 24 hours. Patterson's public health fair has been scheduled for October 24 and labs will be completed in house.

APPROVAL OF MINUTES: Minutes of the May 25, 2022, regular board meeting was presented for approval. Motion by Wedman; seconded by Bello to approve minutes as presented. Motion carried unanimously.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

1. Jonathan Kolarik RN, RM/CCO presented the monthly Risk Management report for review and approval. Per KDHE, standard of care ratings will be added to the monthly report.
2. Jonathan Kolarik for Dallas Murphy presented revisions to EOP Annex E for review and approval.
3. Kim Barwick presented the Human Resource P&P for annual review and approval.
4. Kirbi Woltemath presented new policies for the BioFiore machine for review and approval.

Patterson asked for a motion to approve the reports and policies as presented. Motion by Bello to approve the reports and policies as presented; seconded by Walker. Motion carried unanimously.

MEDICAL STAFF AND CREDENTIALING REPORT:

Beth Towns presented the credentialing appointments, reappointments and terminations approved by the Executive Medical Staff on June 22, 2022 – 2 New Appointments, 3 Reappointments, 1 resignation. Patterson has entered into a telemedicine agreement with KS Pediatrics. Credentialing will be done by Proxy.

Patterson asked for a motion to approve the medical staff and privileges as presented. Motion by Walker; seconded by Bello. Motion carried unanimously.

OPERATIONS REPORT:

1. **Lori Allen, COO**, reported savings from the 340B outpatient program is a little over \$111,000 through May following implementation of this program. A credit/rebill by Amerisource Bergen will need to be done to realize all the savings.

The Health Fair for the public will be held in October. Blood draws will be offered at a reduced rate from Monday, October 24 to Friday October 28th at PHC from 7-11 a.m. and Thursday October 20th at Conway Springs 7-9 a.m. Appointment scheduling is highly recommended. The testing and pricing for the health fair is as follows: CMP & TSH (they are combined this year) \$10, Lipid Profile \$10, CBC \$10, A1C \$10, PSA \$10, Vitamin D \$15. The health fair is still in the planning process. The employee and board members blood draws are planned for a day in September.

The Summer edition of the Pulse Newsletter was handed out. It is at the printers and should be available for distribution in the next couple of weeks.

PHC is sponsoring the Attica Rodeo on July 28-30th; will have a booth at the Harper County Fair in August; and providing 60 dozen cookies for the Pioneer Feed at the fair.

2. **Pat Patton, CEO**, reported that the Nuclear Med camera will be installed in the next few weeks. Between the Exercise Physiologist and Respiratory Therapist Patterson should be able to start offering on-site nuclear stress tests and cardiac stress tests by August 1.

COVID funds are going to allow Patterson to advance the pulmonary function test area with the purchase of a PFT machine.

The on-site audit of the Rehab Department has been completed with findings of areas for opportunity to grow. The audit is continuing in the billing area of the department.

Since the Rural Health Clinics are certified, they just completed a mock CMS survey. Areas of correction were minor and some policies will need to be rewritten.

FINANCIAL STATEMENTS: Owen reported on the May 2022 Financials. May's activity in cash accounts was reviewed that included payments received and expenses paid out. Payments from insurance and patients were down for the month at \$978,575.78 while average has been \$1,182,902.03. Grant reimbursement was received from the HRSA Vaccine and SHIP Grant in the amount of \$13,059.28. May included two payrolls that were paid out. Days Cash on Hand is at 157 days; well above the average of 43.21 days for Kansas Critical Access Hospitals. Patient Accounts Receivable increased with the total AR balance at \$3,499,711 and AR Days at 41.40. Gross Patient Revenue for May was \$1,913,993; a YTD increase of 6.75% over May 2021. Swingbed revenue has seen a positive 41.29% increase in revenue with an increase of 120 patient days compared to May 2021. Total Operating Expenses were \$2,308,473; a YTD increase of 18.87% over May 2021. Nonoperating Revenues included \$64,728 of COVID-19 Grant Income. A Net Loss of \$443,848 was reported for the month of May with YTD Loss of \$1,853,072. A reminder that depreciation expense is recorded monthly on the income statement as a cost of assets but is considered a non-cash expense. Majority of the depreciation expense continues to relate to the new facility and equipment which positively impacts the Medicare Cost Report on the calculation of our Medicare reimbursement rates. YTD Depreciation expense is \$1,382,251. The Revenue by Cost Center report was reviewed that shows YTD changes in charges by department. Outpatient service lines were reviewed due to some having a YTD decrease in charges.

Accounts payable for May was \$1,678,921.08. Motion by Wedman; seconded by Bello to approve accounts payable. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF): Bello reported the HCHF met on 6/8/22. Waters were handed out at the Coop and water stations and tanks are being provided for the county fair, Attica rodeo and cross-country team. There was discussion related to the next steps for demolition of the west ed of the Harper hospital campus. Pat will reach out to the HCHF and Snyder Environmental about next steps and provide an update at the July board meeting.

UNFINISHED BUSINESS:


1. 2022-23 organizational goals and objectives were presented by Patton. The Board will finalize the top 5 organizational goals for 2022-23 at the July meeting.
 - a. Billing & Coding - Optimize documentation, billing and coding with Cerner to improve in these areas.
 - b. Employee Satisfaction - survey completed as part of the culture change, added staff learning module to current system, daycare for the future is considered a high priority by staff as an employee benefit and recruitment/retention.
 - c. Enhance Community Services – added vaccine for children program to clinic, researching the addition of a dialysis program.
2. Board education will be held from 8-5 on June 28 at Spring Creek House.
3. Leadership Team education will be held from 9-4 on June 30 at Westview Community Center.

NEW BUSINESS: No new business was brought for discussion.

TELL ME SOMETHING GOOD: Patterson asked for each person present to state something positive that is happening at Patterson HC.

EXECUTIVE SESSION: No motion was made to move to executive session.

ADJOURNMENT: There was no further business. Motion made by Wedman to adjourn meeting; seconded by Walker. Motion carried unanimously. Meeting adjourned at 7:08 PM.


 Kara Bello, Secretary

Approved by the Board on 7-28-2022 (Date)