



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.

**HD#6 HOSPITAL BOARD REGULAR MEETING
 July 28, 2022 – 5:15 p.m. – Patterson Health Center, Large Conference Room**

PRESENT:

Board of Directors – Alan Patterson (Zoom), Amy Walker, Kara Bello, Stan Wedman, Pam Fallis, Tim Penner (Zoom), Jan Lanie

PHC – Pat Patton, CEO; Lori Allen, COO; Mitzi Bailey, Clinic Admin; Heather Reames RN, Director of Nursing; Jonathan Kolarik, RM; Beth Towns, Executive Assist/Recorder; Dolores Seifert, PHC AR; Kevin Faucett, IT Director

OTHER GUESTS - Cheryl Moon, Pam Gerber, Sydney Holmes (Restorix)

CALL TO ORDER: Wedman called the meeting to order at 5:16 pm.

PUBLIC COMMENTS: Wedman asked if the public present had any comments or items for discussion. No one presented comments or topics for discussion. Wedman then asked those present to share a positive comment about things happening at Patterson.

BOARD EDUCATION/PRESENTATIONS: Kevin Faucett, IT Director, introduced his IT team – Kevin, Kyla, Bryn, Tim. Kevin then provided the board with an educational demonstration on how to use and navigate through Microsoft Teams.

APPROVAL OF MINUTES: Minutes of the June 23, 2022, regular board meeting was presented for approval. Motion by Bello; seconded by Patterson to approve minutes as presented. Motion carried unanimously.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

1. Jonathan Kolarik RN, RM/CCO presented the July Risk Management report for review and approval. Jonathan is providing mandatory Corporate Compliance training at Patterson on August 22 and 23. HIPAA training will be provided Q1 2023 following the finalization of the 14 possible proposed changes. Safety is being combined with Risk Management which KDHE states is a nationwide trend and they approve. For any issues or concerns related to safety, an email has been established in Outlook, safety@pattersonhc.org. The email will go directly to the members of the Risk Management Committee for follow-up.
2. Environmental Services Annual Policy Review was presented for review and approval. Policies 20, 25, 27, 39 and 44 were modified to include a statement “Virex II 256 must remain wet for 10 minutes”.

Wedman asked for a motion to approve the reports and policies as presented. Motion by Lanie to approve the reports and policies as presented; seconded by Penner. Motion carried unanimously.

MEDICAL STAFF AND CREDENTIALING REPORT:

Beth Towns presented the credentialing appointments, reappointments and terminations approved by the Executive Medical Staff on July 27, 2022 – 2 New Appointments and 1 Reappointment.

Wedman asked for a motion to approve the medical staff and privileges as presented. Motion by Fallis; seconded by Bello. Motion carried unanimously.

OPERATIONS REPORT:

1. **Lori Allen, COO**, Patterson received \$150,000 in tax credits which equates to \$214,286 in actual donations. The committee for this grant has reached out to all who wrote pledge or support letters to let them know Patterson has been awarded the tax credits. There will be a training the first part of August held by Kansas Department of Commerce where forms and reporting information will be obtained. A separate checking account is being set up for these tax credits. \$15,250 in donations has been received so far which amounts to \$10,675 in tax credits. We have \$139,325 in tax credits remaining. Deadline for using the tax credits is December 31, 2023.

The Health Fair themed “Fall into Healthcare, Take the First Step”, will be held for the public 7-11 am on October 24-28 at Patterson and Conway Springs from 7-9 am on Thursday, October 20. Appointment scheduling is highly recommended. PHC will offer flu shots pending their availability. The Health Department has offered to provide COVID booster shots. Mammograms will be available that week beginning at 7 am on Tuesday and Thursday and 7 pm on Wednesday. Mammograms will be free for those with no insurance coverage. Funding of the mammograms is being provided by the HCHF. Employee, hospital, and foundation board member blood draws will be held in the back hallway of PHC from 6-9 am on September 14-15 by registration only.

The Pulse was distributed last week thanks to help from the HCHF!

Lori discussed the 2023 Ad Valorem Tax Budget. Board members recommended to go ahead and schedule a budget hearing. A final decisional vote for the rate will be taken at the August 25, 2022, Board meeting.

2. **Pat Patton, CEO**, reported he and Heather Reames attended Joe Tye’s Culture Academy for leadership along with 6 other organizations. Reames stated it was a good opportunity and time well spent. The leadership team will meet with their culture coach August 11. Next steps in the culture change process was discussed.

Sydney Holmes from Restorix reviewed the wound care audit report and satisfaction statistics for the quarter – April, May and June. She discussed the wound care program and answered board questions. New methodology and finances related to the wound care program were also discussed.

FINANCIAL STATEMENTS: Lori Allen reported on the June 2022 Financials. Days Cash on Hand is at 163 days. Patient Accounts Receivable decreased with the total AR balance at \$3,268,011 and AR Days at 36.72. Gross Patient Revenue for June was \$2,056,765; a YTD increase of 10.01% over June 2021. Swing bed revenue has seen a positive 40.74% increase in revenue with an increase of 161 patient days compared to June 2021. Total Operating Expenses were \$1,992,014; a YTD increase of 12.90% over June 2021. Nonoperating Revenues included \$80,356 of COVID-19 Grant Income. A Net Profit of \$25,556 was reported for the month of June with YTD Loss of \$1,827,516. YTD Depreciation expense is \$1,658,716.

The analysis of the decrease in CT revenue from April to May concluded the decrease was due more to the type of CT being ordered vs the volume. CT revenue increased from May to June. Expense, volume and new approach to wound care was discussed.

Accounts payable for June was \$1,653,991.19. Motion by Lanie; seconded by Fallis to approve accounts payable. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF): Bello reported HCHF met July 16. The following items/action were taken:

- Gift baskets will be made for third year med students returning in August
- Golf tournament has 18 teams signed up (can take up to 24 teams), needs 24 golf carts and volunteers
- State of KS is now supplementing part of the cost of the Dolly Parton Literacy project

- Funding provided a weeklong elevation training in Colorado for the cross-country team
- Sponsoring the ball drop for basketball girls and tailgate party for the first football game
- Printed and distributed Harper County Walking Paths

UNFINISHED BUSINESS:


1. Hospice Project Update: Patton recommended this project be placed on hold until January or February to give Anthony/Attica/Cheney/Mount Hope LTC new hospice project time to get started.
2. Dialysis Update: Patton stated the team completed a performa, reviewed equipment needs and obtained nephrology group support for dialysis services at Patterson. Wichita Nephrology from Wichita will support onboarding of dialysis services at Patterson. Monies for equipment was previously set aside for this project. Nurses with dialysis background will need to be hired. Outpatient certification takes about three months.
3. Harper Campus Update: A demolition proposal from Snyder Environmental was presented for review. Expenses related to the upkeep and taxes of the west side of the former Harper Hospital was discussed. Motion was made by Wedman to write a recommendation to the HCHF to hire Snyder Environmental for abatement and demolition of the west side of the former Harper Hospital; seconded by Bello. Motion carried unanimously. Patterson will send a formal recommendation letter from the Board to the Foundation.

NEW BUSINESS:

1. Daycare Project/Brainstorming: Patton stated that opening a daycare on the Patterson campus has been a part of the Strategic Plan since opening in 2019 as an employee benefit and staff retention. A daycare committee comprised of Pat, Heather and Crissa and 1-2 board members has been initiated for this project. Patterson and Bello volunteered to join this committee.

EXECUTIVE SESSION: Motion was made by Patterson to move to executive session to discuss 1. Non-elected personnel for 20 minutes or less after a 5-minute break; seconded by Penner. Motion carried unanimously. Time 7:48 pm. Entered executive session at 7:54 pm. Motion made by Wedman to end executive session; seconded by Lanie. Motion carried. Adjourned from executive session at 8:19 pm. No additional action taken.

ADJOURNMENT: There was no further business. Motion made by Bello to adjourn meeting; seconded by Fallis. Motion carried unanimously. Meeting adjourned at 8:20 pm.


Kara J. Bello, Secretary

Approved by the Board on August 25, 2022

KB:BT