



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.

**HD#6 HOSPITAL BOARD REGULAR MEETING
August 25, 2022 – 5:15 p.m. – Patterson Health Center, Large Conference Room**

PRESENT:

Board of Directors – Alan Patterson, Amy Walker, Kara Bello, Stan Wedman, Pam Fallis, Tim Penner, Jan Lanie

PHC – Pat Patton, CEO; Lori Allen, COO; Heather Reames RN, Director of Nursing; Jonathan Kolarik, RM; Beth Towns, Executive Assist/Recorder; Sandra Owen, Controller; Dolores Seifert, PHC AR

OTHER GUESTS - Cheryl Moon

CALL TO ORDER: Patterson called the meeting to order at 5:26 pm.

PUBLIC COMMENTS: Patterson asked if the guests present had any comments or items for discussion. No one presented comments or items for discussion. Patterson then asked the Board and PHC members to share a positive comment about an experience or something happening with Patterson Health Center.

BOARD EDUCATION/PRESENTATIONS: No presentations.

APPROVAL OF MINUTES: Minutes of the July 28, 2022, regular board meeting was presented for approval. Motion by Lanie; seconded by Walker to approve minutes with corrections. Motion carried 7-0.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

1. Heather Reames RN DON presented policies – Critical Lab Notification (new), EMTALA (revised) and IAT form (revised) for review, discussion and approval.
2. Jonathan Kolarik RN, RM/CCO presented the Risk Management report for review, discussion and approval. AUGUST will be the month for face-to-face training on Corporate Compliance; Board education will occur in SEPTEMBER. Medication override metric will continue as designed in 2021; Caleb will be developing a report for us. Employee injury metric will allow for incident creation near time of employee injury. Extravasation metric will allow for incident creation by any staff member. Radiology staff have received instruction to enter an incident report regardless of the etiology or size of the extravasation.
3. Cassie Reed presented the DME Performance Improvement report for review, discussion and approval. DME is now fully staffed and seeing a significant increase in patients and orders.

Patterson asked for a motion to approve the reports and policies as presented. Motion by Wedman to approve the reports and policies as presented; seconded by Bello. Motion carried 7-0.

MEDICAL STAFF AND CREDENTIALING REPORT:

Beth Towns presented the credentialing appointments, reappointments and terminations approved by the Executive Medical Staff on August 24, 2022 – 11 New Appointments by Proxy, 3 New Appointments, 5 Reappointments and 2 terminations.

Patterson asked for a motion to approve the medical staff and privileges as presented. Motion by Penner; seconded by Fallis. Motion carried 7-0.

OPERATIONS REPORT:

1. **Lori Allen, COO**, Patterson has received \$28,750 in tax credit donations, which equates to \$20,125 in tax credits. Therefore, we have \$185, 535 in donations remaining and \$129,875 in tax credits. We have begun the process of submitting the tax credits to the State of Kansas for approval. We will meet next week to discuss layout plans and other items for the mobile clinic design.

The Health Fair for the public will be held from October 24th to October 28th at PHC from 7-11am and Thursday October 20th at Conway Springs 7-9 a.m. Appointment scheduling is highly recommended. We will be offering flu shots pending their availability. The Health Department has offered to provide COVID booster shots and mammograms will be available on Tuesday and Thursday of the same week beginning at 7am and then Wednesday at 7pm. They will be free for those with no insurance coverage. Funding is being provided by the Harper County Health Foundation. Employee, hospital, and foundation board member blood draws are September 14th and 15th from 6a-9a in the back hallway.

A new Financial Counselor has been hired, Michele Owens. She replaced Beverly Hendrick who retired last December. She is in the process of learning the collections process, new loan options, Presumptive Eligibility, etc.

An agreement has been signed with KHIN to use as our Health Information Exchange. This will allow us to earn an additional incentive with BCBS. The current exchange we are utilizing with Cerner BCBS does not consider real time, therefore, the incentive was not available to us. The additional amount is estimated to be around \$90,000.

2. **Pat Patton, CEO**, asked for discussion related to provider concerns and frustrations with EMS transfer of patients. Due to loss of staff, Harper County EMS is no longer transporting any patients outside of a 100-mile radius. Patton asked the Board if we need to consider this need for one of the strategic goals for the year. Recommendation was made for Patterson to obtain numbers, a workable plan, performa, and sustainability options to present at the October Board meeting.

Due to increased volume and providing lab services to other area hospitals, a Courier Service Committee has been formed to discuss developing a courier service for Patterson HC.

The Snyder Environmental abatement and demolition plans for the west side of the Harper hospital campus was discussed. The hospital has four weeks to clean out the building and/or move items. A "garage sale" will be held for employees and the community prior to demolition. Closed bids will be held for the outbuildings/sheds.

FINANCIAL STATEMENTS: Sandra Owen, Controller, reported on the July 2022 Financials. July's activity in cash accounts was reviewed that included payments received and expenses paid out. Summer months typically see a decrease in patient revenue and payments, but June and July have exceeded expectation with volume and cash flow. Payments received from insurance and patients were \$1,346,458.58 with the YTD average being \$1,210,983.35. July included two payrolls that were paid out. The USDA Revenue Bond payment associated with x-ray equipment was paid in the amount of \$42,722.48. Days Cash on Hand is at 162 days; well above the average of 43.21 days for Kansas Critical Access Hospitals. Patient Accounts Receivable decreased with the total AR balance at \$3,069,233.00 and AR Days at 34. Gross Patient Revenue for July was \$1,870,970; a YTD increase of 5.85% over July 2021. Outpatient revenue is down YTD by 8.30%. A detailed report on Outpatient Service lines was reviewed with identifying departments that have seen a YTD decrease in patient charges/volume. Swingbed revenue has seen a positive 40.24% increase in revenue with an increase of 199 patient days compared to July 2021. Total Operating Expenses

were \$2,249,527; a YTD increase of 12.42% over July 2021. Nonoperating Revenues included \$26,421 of COVID-19 Grant Income. A Net Loss of \$415,757 was reported for the month of July with YTD Loss of \$2,243,273.

Accounts payable for July was \$1,651,018.83. Motion by Lanie; seconded by Walker to approve accounts payable. Motion carried 7-0.

HARPER COUNTY HEALTH FOUNDATION (HCHF): Bello reported HCHF annual golf tournament was successful and great fun.

UNFINISHED BUSINESS:

1. Patterson asked for each board member to state their top two choices for strategic goals for the next 12 months and the strategic goals were finalized with a goal of \$2M gross revenue.

NEW BUSINESS: No new business was brought for discussion.

EXECUTIVE SESSION: Motion was made by Bello to move to executive session to discuss non-elected personnel for 30 minutes or less; seconded by Wedman. Motion carried 7-0. Time 7:05 pm. Entered executive session at 7:05 pm.

Motion made by Walker to continue executive session for an additional 30 minutes; seconded by Lanie. Motion carried 7-0. Time 7:35 pm.

Motion made by Walker to continue executive session for an additional 30 minutes; seconded by Lanie. Motion carried 7-0. Time 8:05 pm.

Motion made by Walker to end executive session; seconded by Lanie. Motion carried 7-0. Adjourned from executive session at 8:35 pm. No additional action taken.

ADJOURNMENT: There was no further business. Motion made by Walker to adjourn meeting; seconded by Lanie. Motion carried 7-0. Meeting adjourned at 8:36 pm.


Kara J. Bello, Secretary

Approved by the Board on 9/22/22

KB:BT