



Hospital District #6 Harper County  
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[pattersonhc.org](http://pattersonhc.org)

***Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.***

**HD#6 HOSPITAL BOARD REGULAR MEETING  
October 27, 2022 – 5:15 p.m. – Patterson Health Center, Large Conference Room**

**PRESENT:**

**Board of Directors** – Alan Patterson, Amy Walker, Kara Bello, Stan Wedman, Pam Fallis, Jan Lanie

**PHC** – Lori Allen, COO/Interim CEO; Sandra Owen, Controller; Jonathan Kolarik, RM; Mitzi Bailey, Clinic Administrator; Dr. Ethan Leavitt, Provider; Heather Reames, Director of Nursing; Alain Sergile, Director of Revenue Cycle; Julie Able, EVS Manager, Dolores Seifert, Business Office.

**OTHER GUESTS** – Hal Greve, Cheryl Moon, Kimberly McNally (Zoom), Todd Linden (Zoom)

**CALL TO ORDER:** Patterson called the meeting to order at 5:15 pm.

**PUBLIC COMMENTS:** Patterson asked if guests had any comments or items for discussion. Hal Greve talked about his experience with dialysis and his support for PHC to potentially offer dialysis. Board discussed the potential new service line that included challenges, financial impact and community benefits.

**BOARD EDUCATION or PRESENTATIONS:** Included in various department/operational reports provided during meeting.

**APPROVAL OF MINUTES:** Minutes of the September 22, 2022, regular board meeting and the October 6, 2022, special board meeting was presented for approval. Motion by Lanie; seconded by Bello to approve minutes as presented. Motion carried unanimously.

**DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:**

1. Jonathan Kolarik RN, RM/CCO presented the monthly Risk Management and Corporate Compliance reports.
2. Julie Able, EVS Manager presented a new Environmental Services Policy on Toilet Bowl Scrubbers.
3. Lori Allen on behalf of Rachel Hadsall reviewed the ER/IP Pediatric Sepsis Management policy.
4. Mitzi Bailey, Clinic Administrator reviewed the PHC RHC Wound Care policies.
5. Mitzi Bailey, Clinic Administrator talked about the mock surveys performed at the three rural health clinics: Attica RHC, Conway Springs RHC and Patterson Health Center RHC.
6. Lori Allen on behalf of Mattie Passett, Infection Control, reviewed the COVID-19 and Masking policies. Mask requirements will now be determined by the Community Transmission Level. If "Red" masks must be worn by public and staff, if "Yellow" masks are not required but recommended and if "Green" masks are not required. There are exceptions with each level with regards to respiratory symptoms.
7. Alain Sergile, Revenue Cycle Manager, presented updated Business Office Policies regarding Payment Plan Alternatives, Payment Plan Contracts and Kanza loan letters to patients. Self-pay makes up \$300,000 of the current accounts receivable balance. These updated and/or new policies allow better management and collection of self-pay balances while giving patients four options to comply with payment.

Patterson asked for a motion to approve the reports and policies as presented. Motion by Wedman to approve the reports and policies as presented; seconded by Fallis. Motion carried unanimously.

**MEDICAL STAFF AND CREDENTIALING REPORT:**

Lori Allen presented the credentialing appointments, reappointments and terminations approved by the Executive Medical Staff on October 25, 2022 – 5 New Appointments, 0 Reappointments, 0 resignation.

Patterson asked for a motion to approve the medical staff and privileges as presented. Motion by Lanie; seconded by Wedman. Motion carried unanimously.

**OPERATIONS REPORT:**

1. Lori Allen, COO, reported on activity regarding a possible daycare center at Patterson Health Center. On-site visits of hospital owned/operated daycare centers were done by Heather Reames and Crissa Cox. Leadership participated in a KHA webinar on "Opening a Child Care Facility." More research is being completed to determine the viability of a daycare center. Information is needed regarding financial, staffing, regulations, etc.

The layouts of the Mobile Clinic are being reviewed by medical staff. The Mobile Clinic is funded by the Community Tax Credits as well as COVID funds. Once layout is selected and down payment is made, expected delivery is 18-24 months.

Kansas Mobile Solution has scheduled days for sonography services. Monday, Wednesday, and Thursday. Appointments can be made by calling the Radiology department. The new service line of Nuclear Medicine is off to a good start with six stress tests and four procedures.

The Health Fair is a success with 346 patients registered. Health Fair included a day at Conway Springs RHC (October 20<sup>th</sup>) and at PHC (October 24<sup>th</sup> to October 28<sup>th</sup>).

The Laboratory Department has a new lab tech.

Discussion has occurred with Attica Long Term Care on repair/remodeling needs for the Attica Clinic. A sub-committee will be formed that includes board members from both ALTC and PHC to discuss repair needs, funding, etc.

Patterson Health Center has been approached by Country Care Hospice to join them as a business partner. Currently, the hospice business has four partners that include the Anthony Community Care Center, Attica Long Term Care, Cheney Golden Age Home, and Mount Hope Nursing Home. Allen has reached out to legal counsel to see if PHC is eligible to be an investor due to district hospital and 501(c)3 status. Board requested more information that included legal, financial, and initial investment of other partners.

An update on the Medicaid Provider Assessment program was provided due to recent changes. Provider assessment rates are increasing which is also increasing the federal matching amount. Payments were previously being paid on a claims basis and will now be paid in the form of a quarterly payment.

**FINANCIAL STATEMENTS:** Owen reported on the September 2022 Financials. September's activity in cash accounts was reviewed that included payments received and expenses paid out. The Medicare 2021 Cost Report receivable was received in the amount of \$346,155 along with Medicare retro payments of \$359,500. September included three payrolls that were paid out. Days Cash on Hand is at 169 days; well above the average of 43.21 days for Kansas Critical Access Hospitals. Patient Accounts Receivable increased with the total AR balance at \$2,962,185 and AR Days at 33.730. Gross Patient Revenue for September was \$2,110,603; a YTD increase of 4.67% over September 2021. Swing bed revenue has seen a positive 50.23% increase in revenue with an increase of 297 patient days compared to September 2021. Total Operating Expenses were \$2,087,446; a YTD increase of 10.39% over September 2021. Nonoperating Revenues included \$37,105 of COVID-19 Grant Income. A Net Loss of \$87,508 was reported for the month of September with YTD Loss of \$2,589,463. The Revenue by Cost Center report was reviewed that shows YTD changes in charges by department.

Accounts payable for September was \$2,226,364.36. Motion by Bello seconded by Lanie to approve accounts payable. Motion carried unanimously.

**HARPER COUNTY HEALTH FOUNDATION (HCHF):** Bello reported on the last HCHF meeting. The Aging Well in Harper County was deemed a success. Fundraising ideas were discussed.

**UNFINISHED BUSINESS:**

1. Bylaw revision to remove the attendance of a board member at Risk Management/Quality Improvement meetings was voted on. Motion by Lanie seconded by Walker to approve bylaw revision. Motion carried unanimously.
2. The Harper Hospital abatement and demolition is set to be completed on Wednesday, November 2<sup>nd</sup>. The hallway that was gutted will not have any heating/cooling or plumbing until future use is determined. Construction on the West wall will start soon after demolition is completed.
3. Kimberly McNally provided an updated on leadership development via zoom. Shared details of the last team session.
4. Heather Reames, RN, Director of Nursing, provided a presentation on Culture Change at PHC.
5. Lori Allen provided an update on the CEO search. Fifty-seven resumes have been received; will narrow down to 16 for initial telephone interviews. Discussed who can be on the committee for on-site interviews.

**NEW BUSINESS:** No new business was brought for discussion.

**EXECUTIVE SESSION:** No motion was made to move to executive session.

**ADJOURNMENT:** There was no further business. Motion made by Wedman to adjourn meeting; seconded by Bello. Motion carried unanimously. Meeting adjourned at 7:06 PM.

  
Kara Bello, Secretary

Approved by the Board on 11/22/22 (Date)