



Hospital District #6 Harper County
 485 N KS HWY 2, Anthony, KS 67003
 620.914.1200
pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient, and family centered health and wellness services in partnership with our communities.

**HD#6 HOSPITAL BOARD REGULAR MEETING
 February 22, 2024 – 5:15 p.m. – Patterson Health Center, Large Conference Room**

PRESENT:

Board of Directors – Jan Lanie, Kara Bello, Pam Falis, Kristen Stoughton, and Tim Penner.

PHC – Sarah Teaff, CEO; Lori Allen, COO; Sandra Owen, CFO; Jonathan Kolarik, Risk Management; Amber Speer, Risk Management; Paige Wise, Executive Assistant; Kim Barwick, HR Director; Lisa Apperson, Dialysis Manager(zoom).

Guests – none

CALL TO ORDER: Lanie called the meeting to order at 5:15 pm.

BOARD EDUCATION or PRESENTATIONS:

- Dialysis – Lisa Apperson
 - Lisa Apperson zoomed into to the meeting to meet the board and introduce herself to everyone. Lisa went over the dialysis program and what she has been able to get done since she has started and answered any questions the board members have. Tim Penner asked for a timeline of the program. Lisa went over some starting logistics of getting the program started. Lisa starts with making policies and getting equipment/room ready before anything is officially up and running. Hybrid model of outpatient dialysis with training patients to be in hospital and in home dialysis.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Minutes of the January 25, 2024, regular board meeting was presented for approval. Motion to approve by Lanie; seconded Stoughton by to approve minutes as presented. Motion carried unanimously.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

- Hospital Spending Approval Policy – Sarah Teaff
 - Sarah would like to adjust the policy that is currently in action. This revision to the policy will decrease the amount that staff will be able to send before needing approval when purchasing equipment. Approval of policy with adding \$10,00 spending limit for CEO before needing board approval.
- HR – Kim Barwick
 - 171 employees - 125 fulltime employees.
 - The turnover rate in 2023 was 14%; 2022 was 17.6%; 24.9% in 2021.
 - The learning management tool was put in place last year and is fully in place and employees' training is out on it currently. This will make the process of getting physicians and nurses ACLS, BLS, and PALS done online.
 - Staffing challenges that HR is seeing are in the rehab department. Currently looking for a physical therapist for the program to fill gaps as of now we only have one in the position and would like to have two in the position.
 - There has been a candidate found to fill the IT Director position that will hopefully be able to start next week.

- Last week there was an employee who fell victim to an online scam through her employee email. Once our new IT Director is on board there will be some education/training for employees.
- Risk Management – Johnathan Kolarik
 - Monthly report
 - Survey from KDHE in January. They came back with some corrective actions for us to make, which have been submitted. We will be waiting to hear back on the approval of those actions.

The motion by Penner, seconded by Bello to approve documents as presented. Motion carried unanimously.

MEDICAL STAFF AND CREDENTIALING REPORT:

There were no medical staff and credentialing reports this month.

OPERATIONS REPORT:

COO:

- Quarterly newsletter is getting sent out in English and Spanish this time around. The newsletter is going to the printer this week to go out next week.
- Mobile clinic update. The mobile clinic is in Norwich on the first and third Monday of every month. 8 patients this past Monday 2/19 in Norwich, with 2 new patients. We are working on getting some marketing initiatives to get more work out there about the mobile clinic in Norwich.
- Dialysis – have finalized Dr. Short as being our medical director for the program. The contracts have been sent out to be signed.

CEO:

- One of the top 100 hospitals in the country. One of 12 Kansas critical access hospitals. This is the second year in a row that we have been on this list.
- Cerner contract is coming due at the end of the year. At the end of January, a Cerner team came to our campus to discuss our contract and what it would take for them to keep us on and sign another contract with them. Our whole IT team as well as the CEO, CCO, CFO to discuss our options and to get into what could be improved if we were to sign another with Cerner.

FINANCIAL STATEMENTS:

Owen reported on the January 2024 Financials. January's activity in cash accounts was reviewed that included payments received and expenses paid out. Revenue included property tax revenue from Harper and Kingman counties. Payments received from insurance and patients were \$1,036,846.52. January included two payrolls. Days Cash on Hand remains strong at 207 days: well above the average of other Kansas Critical Access Hospitals. Patient Accounts Receivable increased with a total AR balance of \$2,604,775.00 and AR Days at 30. Gross Patient Revenue for January was \$1,923,586; a YTD decrease of \$46,608 compared to January 2023. Inpatient Revenue increased for the month of January compared to December with patient days of 37. Swingbed revenue decreased in January with 51 patient days. Outpatient revenue increased in January over December 2023 and has a YTD increase of \$94,415 or 8.12%. Total Operating Revenue has a YTD increase of \$199,108 or 6.88% over January 2023. Total Operating Expenses were \$2,041,575; a YTD decrease of \$14,696. Nonoperating Revenues included grants and contributions of \$3,720. A Net Loss of \$58,008 was reported for the month of January with a YTD Loss of \$58,008.

Accounts payable for January were \$1,533,748.50. Motion by Bello seconded by Lanie to approve accounts payable. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF):

- Discussed the dialysis update. Up to \$146,000 in their fundraising for the program.
- Are still looking for some new members.

- Elected some new officers at their last meeting. Jason wolf is the new President.
- Project manager position has been filled by Lori Wilson.
- The foundation went over their strategic plan for 2024 and edited what they will be doing for the year. They removed EMS from their plan and have decided that they are no longer going to investigate helping with the program.

UNFINISHED BUSINESS: none

NEW BUSINESS:

- Annual Meeting Date
 - The annual meeting was discussed and the board chose May 20th to be the date for the 2024 annual meeting.

EXECUTIVE SESSION:

At 7:05 p.m. members entered executive session until 7:30p.m. to discuss non-elected personnel. Motion made by Lanie; seconded by Penner. Motion carried unanimously. The open session resumed at 7:30p.m.

ADJOURNMENT: There was no further business, and the meeting was adjourned at 7:30pm. Motion made by Bello; seconded by Fallis. Motion carried unanimously.

Kara Bello, Secretary

Approved by the Board on _____(Date)