

HD6 HOSPITAL BOARD REGULAR MEETING
May 27, 2021 – 5:15 p.m. – Patterson Health Center

PRESENT: Kimberly Schrant, Linda Dills, Lee Cox, Pam Fallis, Dennis Roberts, Alan Patterson, Kara Bello- Board of Directors; Pat Patton, CEO; Lori Allen, COO; Sandra Owen, CFO; Cheryl Moon, Jonathan Kolarik, Mitzi Bailey, Kevin Faucett, Delores Seifert and Deborah Murphy.

Call to Order: Chairman Schrant called the meeting to order at 5:15 p.m.

Public Presentations: None

Approval of Minutes: Minutes of the April 14, 2021, regular meeting and the May 19, 2021, organizational meeting were approved as presented. Motion by Cox; seconded by Dills. Motion carried unanimously.

Board Education: Chairman Schrant provided the Board with copies of the First Amendment and the US Constitution. She encouraged the board to reference the documents in relation to the Boards role and responsibilities and commitment to PHC. She discussed the Boards Oath of Office, Board Code of Ethics and the Confidentiality/Corporate Compliance and Acknowledgement documents and that all members of the Board should affirm/reaffirm the agreements.

Operations: CEO Patton presented several topics for Board review and discussion.

A revised Organizational chart was presented. The document presented is a work in progress as there are some changes/updates still to be made. Patton reported a Registered Dietitian has been hired and will start in July. A new Marketing Director and Business Director have been selected. Interviews have been scheduled for a new Disaster Preparedness/Safety Director.

Patton presented for review and approval a Kingman County Interlocal Agreement. He explained that this agreement is regarding the Kingman County Neighborhood Revitalization Plan for those residents in Kingman County but within Hospital District #6. Alan Patterson made the motion for the Board to continue support of the agreement; second by Lee Cox; motion carried unanimously.

The following updated/revised policies and procedures were presented for Board action: Safety – Employee Safety, Environmental Services – KAIIVAC Restroom Cleaning System, Patient Services – Infection Control IP 5.4V9, 340B Program. All policies were approved as presented. Motion by Linda Dills; second by Kara Bello. Motion carried unanimously.

Other projects: Plans for the NAPA building is being finalized. Holistic Pain Management services will begin 6/15/21.

Chief Operating Officer, Lori Allen gave an update on the online Community Health Needs Assessment survey. To date 301 surveys have been completed, compared to 270 last year. The deadline to have surveys completed and submitted is 6/1/21. A town hall meeting will be held 6/22/21 at Chaparral High School to discuss the survey results.

Lori said lab draws for the public are being scheduled for 6/8-10/21.

Jonathan Kolarik, RN, MBA, gave a Risk Management update.

IT Director, Kevin Faucett, gave an overview of the IT staff and their areas of responsibilities.

Financial Report: Controller Owen reported on the April 2021 Financials. From a cash flow perspective, the hospital continues to operate well with Days Cash on Hand at 135; the average for Kansas Critical Access Hospitals is 47.10 days. Patient Accounts Receivable decreased by \$231,945 for the month due to increased insurance and patient payments and contractual adjustments. Outpatient Revenue has a YTD growth of 13.42% or \$492,572 compared to 2020. A loss of \$329,649 was reported for April with a YTD Loss of \$1,073,376. A reminder that depreciation expense is recorded monthly on the income statement as a cost of assets but is considered a non-cash expense. Majority of the depreciation expense continues to relate to the new facility and equipment which positively impacts the Medicare Cost Report on the calculation of our Medicare reimbursement rates. Total YTD Depreciation expense is \$1,204,589.

Owen reported that the third and final patient letter was mailed out on the remaining discount available on self-pay balances from the legacy systems of Anthony and Harper. The Legacy systems are no longer in use and/or being supported and it is the goal to have those accounts taken care of by June 30, 2021. Patients are encouraged to call Patient Accounting to review their legacy accounts and to take advantage of the remaining discount being offered. Any balances remaining will be turned to collections as these accounts are from services prior to July 22, 2019.

Bank authorized signature cards need to be update due to changes in the board and staff. Authorized signers on all HD6 bank accounts are Pat Patton, Kimberly Schrant, Lee Cox, Crissa Cox, and Tonya Hekel. Motion by Alan Patterson; seconded by Dennis Roberts to approve the authorized signers. Motion carried unanimously.

Owen reviewed monthly departmental stats. Accounts payable for April was \$1,887,716.66. Motion by Lee Cox; seconded by Alan Patterson to approve accounts payable. Motion carried unanimously.

Harper County Health Foundation: The approved April minutes were made available for the Board to review. A golf tournament is scheduled for the first week in August.

Unfinished Business: Nothing to discuss.

New Business: Nothing was presented.

Medical Staff Credentialing: The Board approved credentialing of new appointment applications for Spencer Anderson, PA, Daren Badura, PA, Trent Blackwill, CRNA, Daniel Bujanda, MD, Jason Hoke, DO, Bishwas Upadhyay, MD, Kyle Wedin, MD and Jason Werth, CRNA. Reappointments were Joe Anne Berry, PA, Neal Hall, MD, Christian Hourani, MD, Ethan Leavitt, DO, James Ralph, PA and Sidney Stranathan, DO. Resigned/deleted staff privileges for Daniel Bujanda, MD, Raashid Haque, MD, Elizabeth Kessler, MD, Cynthia Lloyd, MD, Jeffrey Olson, MD and Robert Rinaldi, MD. Moved by Linda Dills to approve names submitted; second by Pam Fallis. Motion carried unanimously.

Adjourn: There was no further business and the meeting adjourned at 7:30 pm. Moved by Alan Patterson; second by Dennis Roberts. Motion carried unanimously.


Submitted by Linda Dills, Secretary

