



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.

**HD#6 HOSPITAL BOARD REGULAR MEETING
December 22, 2022 – 5:22 p.m. – Patterson Health Center, Large Conference Room**

PRESENT:

Board of Directors – Alan Patterson, Amy Walker, Jan Lanie, Tim Penner, Kara Bello, Stan Wedman, Pam Fallis
PHC – Lori Allen, COO/Interim CEO; Sandra Owen, Controller; Jonathan Kolarik, RM; Cassie Reed, SCDME Manager
Guests – Jan Harding, Director of EMS

CALL TO ORDER: Patterson called the meeting to order at 5:22 pm.

PUBLIC COMMENTS: No public were present.

APPROVAL OF MINUTES: Minutes of the November 22, 2022, regular board meeting was presented for approval. Motion by Fallis; seconded by Penner to approve minutes as presented. Motion carried unanimously.

OTHER GUESTS – Jan Harding, EMS Director, provided an update report of the EMS service. Challenges being faced by EMS include a shortage of EMS workers in Harper County as well as nationwide. Harding encouraged contacting Senate & State Representatives. Harding shared that due to the personnel shortage EMS will not be able to take long distance transfers, this is defined as transfers over 100 miles. Another challenge ambulance availability; EMS has not been able to get one refurbished and cannot get a new ambulance because they're just not available. Parts are becoming difficult to get. Thanks to good local mechanics ambulances have been kept in good repaired. EMS is getting involved with student opportunities. There are currently 9 students from Chaparral that have expressed an interested in EMS. Drivers are required to know CPR and complete first aide training; EMS technicians must be 17 to get certified but cannot drive the ambulance until age 18.

MEDICAL STAFF AND CREDENTIALING REPORT:

Credentialing appointments, reappointments and terminations were presented as approved by the Executive Medical Staff on December 14, 2022 – 1 New Appointment, 3 Reappointments, 0 resignations.

The Board approved the medical staff and privileges as presented. Motion by Lanie; seconded by Wedman. Motion carried unanimously.

BOARD EDUCATION or PRESENTATIONS: Included in various department reports provided during meeting.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

1. Jonathan Kolarik RN, RM/CCO presented the monthly Risk Management and Corporate Compliance reports. Roof access features are being considered to provide safety for maintenance staff when. Staff education for HIPAA & Corporate Compliance is now assigned automatically.

2. SCDME 3rd Quarter Performance Improvement Report reviewed by Cassie Reed. Staffing challenges continue as a new Respiratory Therapist and the sales & service representative positions are open. A part time RT is providing coverage as available.
3. Kevin Faucett, Information Technology Director, IT presentation tabled until January.

OPERATIONS REPORT:

1. A five-year financial proforma related to providing dialysis services was reviewed. Anticipated volumes, expenses and revenue including potential Medicare payments were reviewed. The Harper County Health Foundation is interested in providing a capital campaign fundraiser for the program. Following discussion, the Hospital Board instructed Allen to proceed with adding the service.

An updated of the mobile clinic unit was provided. Layout options were reviewed that include two exam rooms. Dr. Leavitt, Tonya Hekel, Crissa Cox, Kristen Birket and Lori Allen currently serve on the development committee as well as Sandra Owen who has been tracking the tax credit funds received for the project. In addition to tax credit funds COVID funds that must be spent by year end will be utilized for purchase.

Allen provided an updated regarding a possible daycare center at Patterson Health Center. Owen plans to have the financial analysis available for review in January.

Holly Noble, Attica Long Term Care Center, reached out this week to advise that we can proceed with repairs to the space utilized by PHC for its rural health clinic. Repairs are needed to meet infection control concerns in the area. Covid funds will be utilized.

Country Care Hospice voted to permit the hospital joining. Bylaws will be revised with the expectation that they'll be available after their January 10th meeting for review then can move forward for our review.

The PHC courier service has been established to provide services including transfer of Covid tests between sites.

The former Anthony hospital facility needs repairs. The boiler system heat exchangers need to be replaced; minimum cost is \$19,570 per boiler to replace them. The boilers are approximately 15 years old. Due to their age, there is potential for additional issues soon. Cost to replace the boilers is \$33,287 per boiler. The fire alarm system needs to be upgraded because smoke detectors are outdated and not functioning appropriately. Cost is anticipated to range between \$8,000 to \$10,000. A decision will need to be made about whether the building should be kept functioning. Demolition bids are being sought for comparison. Discussion followed. There is someone who may be interested in part of the building. Options are being explored.

Discussion followed regarding Spanish interpretive services to make appointments. Allen reported that staff were able to use the new service to schedule an appointment utilizing a conference call feature.

FINANCIAL STATEMENTS: Owen reported on the November 2022 Financials. November's activity in cash accounts was reviewed that included payments received and expenses paid out. Payments received from insurance and patients were \$1,271,836.17. November included two payrolls. Days Cash on Hand is at 163 days; well above the average of 43.21 days for Kansas Critical Access Hospitals. Patient Accounts Receivable decreased with the total AR balance at \$2,600,705.00 and AR Days at 29. Gross Patient Revenue for November was \$1,942,880; a YTD increase of 2.82% over November 2021. Swingbed revenue increased for November with 83 patient days and a YTD increase of \$439,055 or 43.96%. Outpatient revenue still shows a YTD decrease of 6.59%. Total Operating Expenses were \$2,156,565; a YTD increase of 10.45%. Nonoperating Revenues included \$149,566 of COVID-19 Grant Income. A Net Loss of \$242,445 was reported for the month of November with YTD Loss of \$3,431,385.

A review of Provider Relief Funds was provided with a reminder that the spending deadline is December 31, 2022.

Accounts payable for November was \$1,635,682.33. Motion by Penner seconded by Fallis to approve accounts payable. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF): Wedman reported on the last HCHF meeting. Members discussed the potential capital campaign for the dialysis service. Total Love Lights were 137 compared to 167 the prior year. The program was nice and included the Chaparral singers with the Methodist Church pastor saying a prayer.

UNFINISHED BUSINESS:

1. Two candidates for the CEO position were hosted for an on-site interview earlier this week.

NEW BUSINESS: No new business was brought for discussion.

EXECUTIVE SESSION: At 7:00 p.m. members entered executive session until 7:30 p.m. to discuss non-elected personnel. Motion made by Lanie; seconded by Wedman. Motion carried unanimously. At 7:30 p.m. the executive session for non-elected personnel was extended until 7:45 p.m. Motion made by Lanie; seconded by Walker. Motion carried unanimously. Open session resumed at 7:45 p.m. and was extended until 7:50 p.m. Motion by Bello; seconded by Lanie. Motion carried unanimously. Open session resumed at 7:50 p.m.

ADJOURNMENT: There was no further business. Motion made by Wedman to adjourn meeting; seconded by Penner. Motion carried unanimously. Meeting adjourned at 7:50 PM.



 Kara Bello, Secretary

Approved by the Board on 1/26/23 (Date)