



Hospital District #6 Harper County
 485 N KS HWY 2, Anthony, KS 67003
 620.914.1200
pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.

**HD#6 HOSPITAL BOARD REGULAR MEETING
 May 25, 2023 – 5:15 p.m. – Patterson Health Center, Large Conference Room**

PRESENT:

Board of Directors – Tim Penner, Amy Walker, Jan Lanie, Kristin Stoughton

PHC – Sarah Teaff, CEO; Lori Allen, COO; Sandra Owen, Controller; Paige Wise, Senior Executive Assistant

Guests – Dolores Seifert, Cheryl Moon

CALL TO ORDER: Lanie called the meeting to order at 5:15 pm.

BOARD EDUCATION or PRESENTATIONS: None

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Minutes of the April 27, 2023, regular board meeting was presented for approval. Motion by Penner; seconded by Walker to approve minutes as presented. Motion carried unanimously.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

Housekeeping Policy - Julie Abel discussed the addition of the Mobile Clinic Cleaning policy. The policy is like the main clinic cleaning policy with a few changes to accommodate the mobile clinic. For example, it will be cleaned after each use whereas the PHC clinic is cleaned every day.

HIPAA & Medical Staff Peer Review Policy - PHI use and disclosure policy has been updated to be inclusionary of the new Information Blocking rules which state requests for records must be responded to in a timely manner. The Medical/Peer Review policy sets out the process for external medical chart reviews. The policy includes provisions for “automatic” triggers as well as manual triggers.

MEDICAL STAFF AND CREDENTIALING REPORT:

Credentialing appointments, reappointments and resignations were presented as approved by the Executive Medical Staff on May 24, 2023 – there were three new appointments, twelve reappointments, and no resignations. The Board approved the medical staff and privileges as presented. Motion by Walker; seconded by Penner. Motion carried unanimously.

OPERATIONS REPORT:

Teaff welcomed Kristin Stoughton to the Board of Directors. Stoughton completed her oath of office this morning and will bring a unique and fresh perspective to healthcare delivery in Harper County. Teaff is thrilled to have her on the board.

The annual meeting was held May 22, 2023, and went well with a good turnout. Teaff looks forward to working more closely with Lanie in her new role as Board Chair given her previous years of experience on the Hospital Board.

The Mobile Clinic arrived the previous week and preparations are underway to get it outfitted in order to provide remote clinic visits in the coming weeks.

Teaff reminded the board that our contract renewal date with Cerner is approaching 2024. Kevin Faucett, IT Director, is investigating viable options. An internal committee will be formed to present recommendations to the leadership team who will then provide the board with recommendations. EMR transitions can cause very high stress levels for staff. No changes are happening right now, PHC is only in an exploratory phase. Teaff will continue to provide updates to the board as this process continues.

Teaff attended a meeting with other community members concerning childcare challenges in the area. Participants included three current childcare providers, one future childcare provider, a representative from KDHE, a grant administrator from KDHE, the Harper County Community Foundation, the City of Harper, Harper Industries, and the school superintendent. Cox Machines was unable to make the first meeting but plans to attend the next meeting scheduled for June 1. The main objective is to expand affordable access to childcare services in Harper County. During COVID, childcare providers were getting additional support, but funding opportunities are no longer available to childcare providers who are dealing with an 8% inflation rate. Skyrocketing costs will force daycare providers to either pass that increased expense back onto families or close. Ideas include employers paying into a fund that will subsidize rising daycare costs in exchange for guaranteed spots available for our staff when needed. Paula Hicks is writing a grant that will fund planning costs and will also provide \$45,000 in the first year. The coalition has submitted a letter of support. PHC will continue to participate in this coalition of childcare providers, employees, and the school district.

Allen provided an update on the 304B revenue. There are still proposals and legislation being brought forth to place additional restrictions on the program. As of June 1st, a contract pharmacy will be required. Kansas is redefining patient eligibility requirements. Legislation is being brought forth that will place restrictions on what the revenue can be used for.

Allen touched on the employee blood drive held on May 12th which collected 11 points of blood with seven new donors participating. The hospital will continue hosting employee blood drives regularly. The next one is scheduled for July 21st, 2023.

ER revenue has decreased compared to last year. Dr. Potter will examine any changes made to the ER to see what differences have occurred

FINANCIAL STATEMENTS:

Owen reported on the April 2023 Financials. April's activity in cash accounts was reviewed that included payments received and expenses paid out. Revenue included SHIP Milestone grant funds and miscellaneous income. Payments received from insurance and patients were \$1,201,066. April included two payrolls. Days Cash on Hand remain strong at 166 days. Patient Accounts Receivable increased with a total AR balance of \$2,683,147 and AR Days at 30. Gross Patient Revenue for April was \$1,898,059; a YTD decrease of \$33,888 compared to April 2022. Inpatient Revenue has a YTD decrease of \$38,060 or a difference of 58 patient days compared to April 2022. Outpatient revenue has a YTD increase of \$430,845 or 10.69%. Total Operating Revenue has a YTD increase of \$201,958 or 3.03% over April 2022. Total Operating Expenses increased for the month with a total of \$2,049,827; YTD shows an overall decrease in expenses of 5.71%. Areas of YTD decrease in expenses include drugs, medical supplies and utilities. A Net Loss of \$238,636 was reported for the month of April with a YTD Loss of \$695,006.00

Owen provided some graphical reports on 2022 Rural Health Clinic New Patients. Data included graphs that showed new patients by clinic, provider, age, zip code and financial class.

The 2022 Medicare Cost Report has been filed and a receivable of \$609,727 is expected. Factors that contributed to the receivable included segregating certain departments into their own cost center and increased swingbed patient days. Changes in Medicare rates are expected with increases in Swingbed and the Outpatient percentage while Acute and the RHC rate are expected to decrease slightly.

Accounts payable for April were \$1,602,046.75. Motion to approve by Lanie; seconded by Penner. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF): None

UNFINISHED BUSINESS:

Teaff discussed PHC’s previous action to join Country Care Hospice requesting approval to table the decision for 12 months. Country Care Hospice has been asked to provide projections on the potential investment and how it would impact not only them but other participants who might join. Motion to table PHC investment in Country Care Hospital. Motion by Penner; seconded by Walker. Motion carried unanimously.

NEW BUSINESS: None

EXECUTIVE SESSION: None

ADJOURNMENT: There was no further business and the meeting adjourned at 6:20pm. Motion made by Walker; seconded by Penner. Motion carried unanimously.

Kara Bello, Secretary

Approved by the Board on _____(Date)