



Hospital District #6 Harper County
485 N KS HWY 2, Anthony, KS 67003
620.914.1200
pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.

HD#6 HOSPITAL BOARD REGULAR MEETING

January 27, 2022 – 5:15 p.m. – Patterson Health Center, Large Conference Room

PRESENT: Board of Directors – Kimberly Schrant, Karo Bello, Lee Cox, Alan Patterson, Tim Penner, Pam Fallis, Amy Walker

PHC – Pat Patton CEO, Lori Allen COO, Sandra Owen Controller, Mitzi Bailey Clinic Administrator (phone), Jonathan Kolarik RM, Beth Towns Executive Assist

Amy Walker was sworn in as interim board member replacing vacancy left by Linda Dills passing.

CALL TO ORDER: Schrant called the meeting to order at 5:20 pm.

BOARD EDUCATION: Schrant stated she would be sending a COVID related educational YouTube video to board members.

PRESENTATIONS: Elliot Lekawa from Turner Consultants reviewed the Hospice Project Performa and results from Phase 1, 2, and 3 of the Hospice Project, the regulatory oversight of a Hospice House vs Hospice Residence, what to expect financially in the first 10 months and preparing for the first CMS licensing survey.

Following discussion, all board members agreed a Hospice residence is needed and will bring value to the area communities and recommended moving on to Phase 4 of the project – developing a hospice agency and residency. Patton did discuss the need to get some estimates on remodeling costs for the East wing of the Anthony campus.

APPROVAL OF MINUTES: Minutes of the December 28, 2021, regular board meeting was presented for approval. Motion by Cox to approve minutes as presented; seconded by Bello. Motion carried unanimously.

POLICY & PROCEDURE (P&P) REVIEW & APPROVAL:

- Jonathan Kolarik, Risk Manager, presented the 2021 Corporate Compliance and Risk Management Reports for Board approval. Kolarik stated he was glad to see an increase in the number of reported incidents as this provides an avenue to enhance quality care and safety improvements. For example, medication overrides were down more than 50% in 12 months to 5.8%. For this reason, monitoring of this quality concern will continue quarterly vs. every month. Falls and fall risk will be a focus during the months ahead in 2022.

A security risk survey was completed with IT and Patterson was found to have one of the most cyber secure sites Kolarik has encountered. IT is doing a good job. The physical plant is in general safe condition and plant maintenance is doing a good job. Kolarik will continue to use the federally

mandated disaster tool to track compliance and risk in this area. The 340B audit is an ongoing quarterly process.

2. Mitzi Bailey presented the new wound care policy from Restorix. The new wound care program will be kicked off Tuesday at the clinic with wound care training.

3. Annex D: Hazmat changes to policies was presented by Towns. Changes overall were mostly grammatical improvements and no major changes:

Annex D: Hazmat Materials – This annex provides employee responsibilities on reporting all observed safety and health violations and abiding by safety rules for each department.

Attachment 1 – Describes spill response.

Attachment 2 – Chemical event shipping and supply locations.

Attachment 3 - Describes the decontamination protocol and provides job action sheets.

Attachment 4 – Medical surveillance form and PPE checklist.

Attachment 5 – Union Pacific hazardous commodity flow chart.

4. Lab/Pathology P&P – n/a

Motion by Patterson to table the Lab policies to next meeting and approve the reports and P&Ps 1-3 as presented; seconded by Bello. Motion carried unanimously.

OPERATIONS REPORT:

1. COO Report – Lori Allen: The Epic River agreement has been signed with Kanza Bank. The program includes a 10% simple interest and length of term not to exceed 5 years. The in-house repayment program is still available as a 12-month interest free repayment option. Allen is still working out the logistics of rolling out the Epic River program.

2. KanCare training took place last week for the program affording temporary Medicaid coverage.

Nephrologist, Levi Short MD, will begin providing services at the Patterson Clinic on 2/17/22. Allen is working on contracting with an Endocrinology group as well.

The free COVID testing Patterson has been providing was halted due to a statewide shortage of the tests. PCR swabs from WSU have been obtained to continue the free testing however the results are not rapid. Testing will resume Monday. Currently there are only 20 PCR tests left for in-hospital testing of staff. The order for additional test kits is on backorder.

The “No Surprise Act” has gone into effect and Allen has provided educational training to department supervisors regarding price transparency. All self-pay patients that schedule three days or more in advance must be given an estimated cost of procedure(s) prior to the procedure being provided.

3. CEO Report – Pat Patton: A CLIA survey was completed today by a state surveyor. This is a survey that is conducted for renewal of our lab license. Our contracted pathology group provided 3 staff members to help Kirbi with survey and answer surveyor questions. Congratulations to lab director, Kirbi, on a job well done and a survey with ZERO deficiencies.

Following a house-wide review of all safety policies, Patterson Health Center has been awarded the SHAPE award from Kansas Department of Labor. SHAPE (Safety and Health Award for Public Employees) is an Industrial Safety and Health Division award that recognizes safety conscious employers and employees in the public sector whose employees have not had a lost-time accident for a specific number of consecutive days. PHC is the first facility in Kansas to receive this award.

FINANCIAL STATEMENTS: Sandra Owen, Controller, reported on the December 2021 financials.

With the Hospital's calendar year-end as December 31, 2021, the financials are considered unaudited financials and are subject to change with audit entries. BKD, LLP is the auditing firm, and the annual audit will occur the week of March 7, 2022. Owen reviewed the Cash and Cash Equivalent accounts of Hospital District No. 6 that includes Operating, Savings, CD's, Debt Service and Payroll accounts. Operating accounts make up 38.54% of the total Cash and Cash Equivalent accounts. Owen reviewed the sources of revenue/cash that the Hospital received in year 2021. The top three sources of revenue/funds for the Hospital include: Payments by Health Plans and Patients, 340B Program Revenue and Property Tax Revenue. There was a 15.78% or \$270,729 decrease in tax support funds received by the Hospital in 2021 compared to year 2020. The Hospital did have a YTD increase in Gross Patient Revenue of 13.82% or \$2,819,358. The hospital is made up of 35 cost centers/departments and 23 of the departments recognized an increase in patient revenue/patient services during the year. Operating Expenses increased by \$1,634,453 or 7.32%. Areas of increased expenses include Professional Fees, Drugs and Medical Supplies. A Net Profit of \$23,029 was reported for the month of December. YTD shows an Increase in Net Position of \$1,171,096. Included in this amount is COVID grant income of \$4,198,146 that is reported as Nonoperating Revenues and is subject to audit.

Accounts payable for December was \$2,683,397.12. Motion by Bello to approve accounts payable as presented; seconded by Fallis. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF): Kimberly Schrant reported the HCHF is giving persons' enrolling at either wellness center a free three-month membership as long as they attend at least two times a month for three months. The HCHF will review attendance statistics in three months to decide if they will continue covering the cost.

The final total from the Love Lights was approximately \$3k which is a great start to an annual tradition. \$25 gift cards were handed out to approximately 314 employees from the HCHF for the holiday.

Kathy Zimmerman is averaging 20 hours weekly for HCHF and doing a great job moving the Foundation towards it goals. The Foundation will hold their annual retreat on Feb 6, 2022, to establish long term goals and strategies.

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Owen stated she needed Lee Cox and Pat Patton to sign new bank cards for the year.
2. Owen presented the 2022 proposed operational budget. She stated it is reasonable to expect to break even, but it is usual to budget for a loss. Professional expense fees were explained. The proposed operational budget is more of a guide because there are so many variables within the budget due to

COVID. Owen continues to evolve the budgeting process with department managers so they will have a better understanding and ownership of their departmental budget.

Schrant asked for a motion on the 2022 proposed operational budget. Motion made by Patterson to accept the 2022 operational budget as presented; seconded by Penner. Motion carried unanimously.

MEDICAL STAFF CREDENTIALING: Beth Towns presented providers request for privileges, reappointment or resignation that were approved at the January 26, 2022, executive medical staff meeting:

- Appointments – 6
- Re-Appointment – 3
- Resignations/Deletion of staff Privileges – 8

Motion by Bello to approve credentialing as presented; seconded by Fallis. Motion carried unanimously.

EXECUTIVE SESSION:

Motion by Patterson to move to Executive Session with Pat Patton present to discuss Non-Elected Personnel item after a short break; second by Fallis; Time: 7:35 pm. Exited from Executive Session at 8:15 pm.

Motion to form committee of Pam, Lee and Kimberly to look into culture/other challenges with committee to hire consultant, as needed, being aware of costs and mitigating, as possible. Motion by Bello; seconded by Penner. Motion passed unanimously.

Adjourn: There was no further business and the meeting adjourned at 8:20 pm. Moved by Patterson; seconded by Fallis. Motion carried unanimously.



Submitted by Kimberly Schrant, Chair

Approved by Board on 2/24/22