



HD6 HOSPITAL BOARD REGULAR MEETING
 October 28, 2021 – 3:30 p.m. – Patterson Health Center

PRESENT: **Board of Directors** – Kimberly Schrant, Karo Bello, Lee Cox, Alan Patterson, Tim Penner

PHC – Pat Patton/CEO, Lori Allen/COO, Sandra Owen/Controller, Mitzi Bailey/Clinic Administrator, Cheryl Moon/Health Information, Kevin Faucett/IT Director, Mattie Passet RN/IC/Emp Health, Rachel Hadsall RN/QI, Lakin Wheatley RT/Dietician, Cora Dimitt/Lab, Dallas Murphy/Safety, Jonathan Kolarik/RM

Guests – Andi Lordy, Epic River

CALL TO ORDER: Kimberly Schrant called the meeting to order at 3:36 p.m.

Tim Penner, new interim Board Member, was sworn into office by Schrant. Schrant introduced Beth Towns as new Administrative Assistant to CEO Pat Patton.

PRESENTATIONS: Guest, Andi Lordy, presented information about Epic River’s voluntary patient lending program. Patterson Health Center will begin using the Epic River program within the coming month as another means to provide patients a voluntary lending option to pay their PHC clinic/hospital bill.

APPROVAL OF MINUTES: Minutes of the September 23, 2021, regular board meeting was presented for approval. Motion to approve by Cox and seconded by Bello. Motion carried unanimously.

BOARD EDUCATION: None.

POLICY REVIEW & APPROVAL or P&P (All P&P are reviewed by Board prior to meeting):

Each guest introduced themselves and explained the new or revised P&P they were presenting.

1. Lori Allen presented a new application and sliding fee schedule for behavioral health to replace the grant for behavioral health services that ended on 9/30/2021.
2. Jonathan Kolarik presented revised Controlled Meds P&P to assist in addressing the national opioid crisis.
3. Lakin Whealy RT, new Dietician to PHC, presented the revised Dietary P&P manual.
4. Cora Dimitt presented new and revised Laboratory P&Ps as a result of the CLIA inspection provided as part of the contract with South Central Pathology.
5. The annual review of the QAPI Plan was presented by Rachel Hadsall RN/QI. Plan was updated to reflect new guidelines.
6. A revised Bed Bug P&P was presented by Mattie Passet RN/IC.

Motion made by Patterson to approve P&Ps as presented. Seconded by Cox. Motion carried unanimously.

OPERATIONS REPORT:

- 1. COO Report - COO Allen shared that the Health Fair scheduled for October 21 was cancelled due to the rise in COVID cases.

As of the time of this board meeting, 44 mammograms had been administered during the free mammogram clinic being held thru 7 pm today. Flu shots are also now being offered to staff and community.

PHC property and malpractice insurance will be renewed with current insurance company for the year as bids were not returned by other companies.

- 2. CEO Report – CEO Patton introduced a new newsletter “The Pulse” and will be published quarterly by PHC and distributed throughout public places in Anthony, Attica and Harper communities. Patton asked for feedback for future health and wellness articles. The calendar/schedule will continue to be published on the website and not in the newsletter. Patton is exploring options for publishing the newsletter in Spanish as well.

The Anthony DME and Wellness Center project is on schedule. Flooring should be installed in about a week. Signage is being made with a new logo and movers have been scheduled as well. A tentative grand opening is being planned for the first week of December.

Patton reported that Virginia Downing completed a CMS Mock Survey this week at PHC. There were no major areas of concern identified and the minor concerns are being addressed.

Patton reported the addition of Beth Towns, Admin Assistant and Dr. Kibar to staff. Dr. Kibar is in clinic M-F. A meet and greet for Dr. Kibar will be scheduled in the near future. Interviews have been scheduled with two Revenue Cycle applicants.

FINANCIAL STATEMENTS: The financial statements for September 2021 were presented by Sandra Owen, Controller.

September’s activity in cash accounts was reviewed that included payments received and expenses paid out. There were three payrolls that were paid out in the month of September. Days Cash on Hand is at 131 days; still well above the average of 47.10 days for Kansas Critical Access Hospitals. Patient Accounts Receivable increased slightly with the total AR balance of \$3,567,082. Gross Patient Revenue has a YTD increase of 12.56%. Several departments continue to see an increase in usage and revenue including radiology, rehab, and surgeries. Total Operating Expenses have increased by 7.06% YTD. COVID funds relating to the Rural Health Clinic Testing and Mitigation Funds are being utilized with \$12,666 being recorded as reimbursable expenses. A Loss of \$146,591.00 was reported for the month of September with a YTD Decrease in Net Position (Loss) of \$1,243,442. A reminder that depreciation expense is recorded monthly on the income statement as a cost of assets but is considered a non-cash expense. Majority of the depreciation expense continues to relate to the new facility and equipment which positively impacts the Medicare Cost Report on the calculation of our Medicare reimbursement rates. If YTD Depreciation expense of \$2,447,344 was removed from the YTD Loss, the Hospital would be reporting an Increase in Net Position (profit) of \$1,203,902.

Owen reviewed the HRSA Provider Relief Fund Reporting that was completed. As a recipient of Provider Relief Funds, Patterson Health Center was required to report the net unreimbursed expenses and any loss revenue attributable to the Coronavirus during the time period of January 2020 to June 30, 2021. The reporting showed use of all Provider Relief Funds with unreimbursed expenses in the amount of \$3,466,452.59 and loss revenue of \$748,459.00. The PRF payments will be subject to a Single Audit.

Accounts payable for September was \$1,404,681.24. Motion by Bello; seconded by Cox to approve accounts payable. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF): Kimberly Schrant reported the HCHF held their annual meeting on September 28, 2021 and current event projects are going well including the mud run, barbecue and free mammograms. A memorial luminary fundraiser is being planned for Christmas.

Mitzi Bailey reported that safety football helmets have been delivered to Anthony and Attica.

Unfinished Business: None

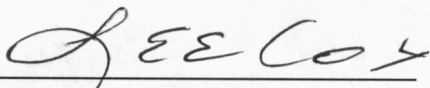
New Business: None

Medical Staff Credentialing:
None

Executive Session:

Motion to move to Executive Session to discuss Non-Elected Personnel item by Kara Bello; Second by Lee Cox; Time: 7:13 pm. Exited from Executive Session at 7:40 pm with no action(s) needing to be taken.

Adjourn: There was no further business and the meeting adjourned at 7:45 pm. Moved by Lee Cox; seconded by Allen Patterson. Motion carried unanimously.



Submitted by Lee Cox, Vice-Chair