



HD6 HOSPITAL BOARD REGULAR MEETING
November 23, 2021 – 5:15 p.m. – Patterson Health Center

PRESENT: **Board of Directors** – Kimberly Schrant, Karo Bello, Lee Cox, Alan Patterson, Tim Penner, Pam Fallis

PHC – Pat Patton/CEO, Lori Allen/COO, Sandra Owen/Controller, Mitzi Bailey/Clinic Administrator, Cheryl Moon/Health Information, Dallas Murphy/Safety, Jonathan Kolarik/RM (phone), Kristen Birket/Marketing, Heather Reames/DON, Jim Bales/Rehab, Beth Towns/Admin Assist

CALL TO ORDER: Kimberly Schrant called the meeting to order at 5:20 pm.

PRESENTATIONS: Kristen Birket, Marketing Director, gave a demonstration of the TV's that will be displayed throughout Patterson Health Center and Wellness Centers. Kristen also shared the English and Spanish version of the Patterson holiday newsletter that will be distributed in December.

APPROVAL OF MINUTES: Minutes of the October 28, 2021, regular board meeting was presented for approval. One correction was noted that Linda Dills was not present. Motion by Lee Cox to approve minutes as corrected; seconded by Kara Bello. Motion carried unanimously.

BOARD EDUCATION: None.

POLICY & PROCEDURE (P&P) REVIEW & APPROVAL (All P&P are reviewed by Board prior to meeting):

Each guest introduced themselves and explained the new or revised P&P they were presenting.

1. Dallas Murphy presented changes to the EOP, Emergency Operations Plan, which were mostly grammatical corrections. Annex A - Patient Surge policies are related to evacuation of patients when there are large surges in patients. The Annex B policies are related to Security and Lockdown situations.
2. Heather Reames presented a new Med-Surg Respiratory Therapy policy that will allow inpatients to receive respiratory therapy services as well, not just outpatients.
3. Jim Bales presented 38 rehabilitation policies for annual review. He stated the number of revised policies were due to adding necessary contraindications. Four new policies were added for bandage changes, cleaning of equipment and cleaning the pool following an accident.
4. Lori Allen presented a change to the Patient Services Infection Control COVID 19 policy. D was added under Staff Testing to address testing of staff with exemptions and the section "Vaccination" was added for the CMS mandate on staff vaccinations.

Motion by Alan Patterson to approve P&Ps 1-4 as presented and continue discussion for #5, a new policy COVID 19 Vaccination Mandate & Employee Accommodation; seconded by Pam Fallis. Motion carried unanimously.

5. CEO and COO presented a new policy "COVID 19 Vaccination Mandate and Employee Accommodation" as a requirement of the new CMS mandate for healthcare workers. Patterson

Health Center will follow the mandate as part of the conditions of participation with Medicare until if/when it might be overturned by the Supreme Court which could happen in the new year. Based on the CMS mandate, all health care workers must have at least one dose of the COVID 19 vaccine documented by 12/05/2021 and the second dose documented by 01/04/2022 unless the employee has requested and received an approved exemption. Exemptions were due to COO by 11/19/2021. The religious exemptions were reviewed by legal counsel and all 24 exemptions were approved. Those exempted from the vaccine will be accommodated with once weekly COVID testing at no cost to employee. Medical exemptions are reviewed by a committee and there have been none to-date. Any employee found to be non-compliant with the vaccine mandate by 12/05/2021 will be considered as having self-resigned. A few staff have resigned since the mandate was published and a few others opted for early retirement. For future new hires, vaccination status will be confirmed prior to hire. Legal counsel is still determining if/how this mandate applies to fiduciary board members. Options for future board meetings were discussed and will be revisited when more information is available.

Motion by Alan Patterson to approve the policy as presented with the option to revise as needed based on future regulatory changes, after said changes have been approved by Board Chair & Vice Chair with changes reported at the next regularly scheduled Board meeting; seconded by Tim Penner. Motion carried unanimously.

OPERATIONS REPORT:

1. COO Report – Lori Allen reported PHC is moving forward with Kanza Bank for the Epic River program presented last month. Allen had reached out to other banks but the other banks did not respond.

The expansion of the 340B program to outpatients has increased revenue by \$200k.

2. CEO Report – Pat Patton reported he did a walk thru at the Anthony Wellness Center and DME center yesterday. Signage should be ready the first week of December with a plan to begin moving items in as well. Hoping to do a soft open house prior to Christmas. There was a small increase in liability cost. The plan is to open both wellness centers 24 hours with badge entry and new camera systems. As part of DME regulatory compliance, a security system is required at the Anthony site.

Patterson applied for and received SPARK funding from the State of Kansas. This funding was set up by the state for clinical workers to support and retain staff drained thru the pandemic. Patterson received \$99k in grant and added \$35k so all staff could receive a bonus based on hours worked in October and that payment was issued on this payroll.

Dr. Kidar is settling in working 5 days/week with ½ day of administration. The clinic has seen an increase in volume. Leah, Shaneese and Mitzi traveled to Clay Center to review their wound program, Restonix, a quality, data driven program that will be implemented at Patterson with a go live date of 1/1/2022. A presentation of the program will be provided to the Board at a future date.

FINANCIAL STATEMENTS: The financial statements for October 2021 were presented by Sandra Owen, Controller.

October's activity in cash accounts was reviewed that included payments received and expenses paid out. The annual USDA payment for the HHD5 Refi was paid in the amount of \$85,060.50. This USDA loan will be paid off in year 2047. Days Cash on Hand is at 128 days; well above the average of 47.10 days for Kansas Critical Access Hospitals. Patient Accounts Receivable increased slightly with the total AR balance of

\$3,638,155. Gross Patient Revenue has a YTD increase of 13.22%. Several Outpatient Departments continue to see an increase in usage and revenue. The Revenue by Cost Center reports shows twenty cost centers have seen an increase in revenue in 2021; that is 57% of PHC's total cost centers. Along with Outpatient cost centers, the 340B Revenue Program continues to perform well resulting in net cash of \$1,346,652. Total Operating Expenses have increased by 7.47% YTD. Areas of expense increase continue to be in Professional Fees and Drugs/Medical Supplies. HRSA Provider Relief Funds in the amount of \$2,821,857.57 was reported as Non-operating Revenues with the final HRSA reporting occurring in October. As a recipient of Provider Relief Funds, Patterson Health Center was required to report the net unreimbursed expenses and any loss revenue attributable to the Coronavirus during the time period of January 2020 to June 30, 2021. With the reporting of the Provider Relief Funds, a Net Increase (Profit) was reported of \$2,657,745 for the month of October with a YTD Increase in Net Position of \$1,414,303.

Accounts payable for October was \$1,701,550.15. Motion by Alan Patterson to approve accounts payable as presented; seconded by Lee Cox. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF): Kimberly Schrant reported the holiday HCHF fund raiser is "Love Lights." In-memory-of luminaries are being sold for \$25. They will be lit at 7pm on 12/21/2021 and be on display in front of PHC thru 1/1/2022. There will be opportunity to purchase luminaries at holiday events in Anthony, Attica, Harper or at PHC front desk. Clean up for the luminaries will be 1/1/2022 for any one available to volunteer.

HCHF discussed 2022 opportunities including a program to assist senior citizens in navigating the Medicare Part D enrollment, possible gift cards for healthcare workers in Harper County including Attica and the need to increase outside donations due to 990 regulations. Kimberly stated Kathy Zimmerman is doing a great job as HCHF's project manager.

Unfinished Business: None

New Business: None

Medical Staff Credentialing: Cheryl Moon presented the medical staff credentialing report:

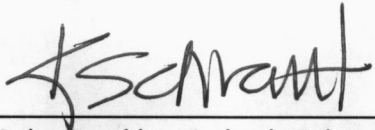
1. **New Appointment Applications:**
 - Arden Bloedel, CRNA (Allied Health)
 - Carrie Bloedel, CRNA (Allied Health)
 - Kai Englert, PA (Allied Health)
 - Nizar Kibar, MD (Active – Internal Medicine)
 - Maggie Woods, MD (Consulting – Obstetrics & Gynecology)
2. **Re-appointment:**
 - Timothy Benning, MD (Consulting – Radiology)
 - Scott Gordon, DPM (Consulting – Podiatry)
 - Michael Rausch, MD (Courtesy – Family Practice)
3. **The following staff members resigned/deleted staff privileges:**
 - Daniel Dang, MD (Consulting – Pathology)

Motion by Lee Cox to accept credentialing as presented; seconded by Kara Bella. Motion carried unanimously.

Executive Session:

Motion by Alan Patterson to move to Executive Session after 5 minute break to discuss Non-Elected Personnel item; second by Tim Penner; Time: 7:08 pm. Exited from Executive Session at 7:48pm with no action(s) needing to be taken.

Adjourn: There was no further business and the meeting adjourned at 7:48 pm. Moved by Alan Patterson; seconded by Lee Cox. Motion carried unanimously.



Submitted by Kimberly Schrant, Chair