



Hospital District #6 Harper County  
485 N KS HWY 2, Anthony, KS 67003  
620.914.1200  
[pattersonhc.org](http://pattersonhc.org)

***Mission Statement: Hospital District #6 provides high quality, patient, and family centered health and wellness services in partnership with our communities.***

### **HD#6 HOSPITAL BOARD REGULAR MEETING**

**October 24, 2024 – 5:15 p.m. – Patterson Health Center, Large Conference Room**

#### **PRESENT:**

**Board of Directors** – Jan Lanie, Tim Penner, Stan Wedman, Amy Walker, Pam Fallis, and Kristen Stoughton.

**PHC** – Sarah Teaff, CEO; Lori Allen, COO; Sandra Owen, CFO; Amber Speer, Infection Control & Quality; Jonathan Kolarik, Risk Management; Cassie Reed, DME.

**Guests** – Cheryl Moon, and Ralph Llewellyn.

**CALL TO ORDER:** Lanie called the meeting to order at 5:16pm.

**PUBLIC COMMENTS:** None

#### **BOARD EDUCATION or PRESENTATIONS:**

- DME Van – Cassie Reed
  - Cassie has put in her budget for a new van. It will be a used van, but newer. Cassie brought the stats on the different vans that she has researched. She would like to have the board's approval to go look at the vans in person. The motion made by Penner; seconded by Wedman to approve the purchase of a new DME van up to \$35,000 out of their budget. Motion carried unanimously.
- SFOA (Strategic, Financial, and Operating Assessment)
  - Ralph Llewellyn from Eide Bailey joined the meeting via zoom to go over the assessment that was done over the facility. The company looks at what the hospital is doing productivity wise throughout the facility. From the data that was provided by PHC Ralph can pull together information for the hospital that will help improve productivity, services, and reimbursement.

**APPROVAL OF MINUTES:** Minutes of September 26, 2024, regular board meeting was presented for approval. Motion to approve by Lanie; seconded by Stoughton to approve minutes as presented. Motion carried unanimously.

#### **DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:**

- Fit testing, PFT, & respiratory policies and procedures

- Policies and procedures were brought to the board for approval to update any changes and reflect an updated year for review.
- Surgery department policies and procedures
  - Policies and procedures were brought to the board for approval to update any changes and reflect an updated year for review.
- Disaster Preparedness policy and procedures
  - Policies and procedures were brought to the board for approval to update any changes and reflect an updated year for review.
- Pharmacy policies and procedures
  - Policies and procedures were brought to the board for approval to update any changes and reflect an updated year for review.
- Risk Management Plan amendments – Jonathan Kolarik
  - Kolarik brought the amendment to the board to discuss the changes before it is sent off to KHA for approval.

The motion by Walker, seconded by Lanie to approve documents as presented. Motion carried unanimously.

#### **MEDICAL STAFF AND CREDENTIALING REPORT:**

Credentialing appointments, reappointments and resignations were presented as approved by the Executive Medical Staff on September 25, 2024 – there were no new appointments, three reappointments, and no resignations. The board approved the medical staff and privileges as presented. Motion by Penner, seconded by Wedman. Motion carried unanimously.

#### **OPERATIONS REPORT:**

##### **COO:**

- The public health fair is next week Monday – Thursday. Over 200 people have registered for the health fair. 131 participants were involved in the employees, 16 done in Conway, and 71 done at Harper Industries.
- For mammogram week there were 10-15 patients who took advantage.
- There is a Gynecologist APRN from Pratt who would like to start coming as a specialty clinic. She will be coming to discuss this with the leadership team next week.
- Pam Harbin's last day will be October 31<sup>st</sup>, she will be retiring. There will be a retirement party that day for her. Her replacement will be Angela Hill, who is currently in the department.

##### **CEO:**

- Channity Farley started September 30<sup>th</sup> as our new hospitalist. She has started to get patients admitted into the hospital. Chan is working one week on one week off as of now. Leah Gerdes will be going to the hospital on December 1<sup>st</sup>.
  - There have been two candidates interviewing to take Leah's place in the clinic. There has been one that has extended an offer and is waiting for a reply.
- There has been a new ER provider who started, Joey Lewis PA. Joey is going to work side by side with our current providers now as he is a new graduate.
- There is an IV fluid shortage due to the hurricanes. We have a team that meets every Tuesday to huddle on what we have on hand and is allocated to our facility. Not sure when the shortage will be no longer an issue.

- Sarah brought to the board that the leadership team thinks that it may be the time to take the steps to start a potential demolition. There have been several ideas and people interested in the property, but nothing has stuck. There will be a town meeting, like was held for the Anthony hospital demolition before anything official happens.
- Sarah let the board know that Paige Wise, Executive Assistant's last day, will be Friday.

#### **FINANCIAL STATEMENTS:**

Owen reported on the September 2024 Financials. September's activity in cash accounts was reviewed, that included payments received and expenses paid out. Payments received from insurance and patients were \$1,320,790.24. Additional revenue included tax revenue payments, provider assessment payments and a rebate check. September included two payrolls. Days Cash on Hand increased to 172 days. Patient Accounts Receivable decreased with a total AR balance of \$2,965,762 and AR Days at 31.04. Gross Patient Revenue for September was \$1,946,947. YTD Gross Patient Revenue shows a YTD increase of \$295,680 or 1.65% compared to September 2023. Total Operating Revenue has a YTD increase of \$781,069 or 4.94% over September 2023. Total Operating Expenses decreased for the month with total expenses of \$1,990,721; YTD shows an overall increase in operating expenses of 3.18% or \$598,952 compared to September 2023. Professional Fees has seen an overall YTD decrease of \$188,718 or 8% for the first time. A Net Loss of \$164,282 was reported for the month of September with a YTD Loss of \$1,479,834.

Accounts payable for September were \$1,635,688.63. Motion made by Penner seconded by Stoughton to approve accounts payable. Motion carried unanimously.

**HARPER COUNTY HEALTH FOUNDATION (HCHF): none.**

**UNFINISHED BUSINESS: none.**

**NEW BUSINESS: none.**

#### **EXECUTIVE SESSION:**

At 6:43 p.m. members entered the executive session until 6:48p.m. to discuss confidential data related to financial affairs or trade secrets. Motion made by Lanie; seconded by Penner. Motion carried unanimously. No Action Taken.

At 6:49 p.m. members entered the executive session until 6:52p.m. to discuss non-elected personnel. Motion made by Lanie; seconded by Fallis. Motion carried unanimously. No Action Taken.

**ADJOURNMENT:** There was no further business, and the meeting was adjourned to 6:55pm. Motion made by Wedman; seconded by Stoughton. Motion carried unanimously.

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Kara Bello, Secretary

Approved by the Board \_\_\_\_\_ (Date)