



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient, and family centered health and wellness services in partnership with our communities.

HD#6 HOSPITAL BOARD REGULAR MEETING
January 25, 2024 – 5:15 p.m. – Patterson Health Center, Large Conference Room

PRESENT:

Board of Directors – Jan Lanie, Stan Wedman, Kara Bello, and Amy Walker.

PHC – Sarah Teaff, CEO; Lori Allen, COO; Sandra Owen, CFO; Jonathan Kolarik, Risk Management; Amber Speer, Risk Management; Paige Wise, Executive Assistant.

Guests – none

CALL TO ORDER: Lanie called the meeting to order at 5:16 pm.

BOARD EDUCATION or PRESENTATIONS:

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Minutes of the December 21, 2023, regular board meeting was presented for approval. Motion to approve by Wedman; seconded Walker by to approve minutes as presented. Motion carried unanimously.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

- Med-Surg Policies & procedures
 - Tube Feeding & Allegation of Abuse by staff member are 2 revised documents made by Heather Reames for the Inpatient side of the facility.
- Dialysis Policy and Procedures
 - Our new Dialysis director will be submitting 10 policies at a time to get approval by medical staff and board.
- Risk Management
 - 2024 Security Risk Analysis report was given to the board to look over. It will be officially presented and voted upon in the coming months. There was a motion made by Walker and seconded by Bello. Motion carried unanimously.

The motion by Walker seconded by Bello to approve documents as presented. Motion carried unanimously.

MEDICAL STAFF AND CREDENTIALING REPORT:

Credentialing appointments, reappointments and resignations were presented as approved by the Executive Medical Staff on January 24, 2024 – there were two new appointments, six reappointments, and one resignation. The board approved the medical staff and privileges as presented. Motion by Lanie, seconded by Wedman. Motion carried unanimously.

OPERATIONS REPORT:

COO:

- Community Health Needs Assessment survey went live January 19th. It will be online and paper copies distributed throughout the community. There were also flyers sent out. There will be English and Spanish paper copies in Harper County. The survey will be open until March 8th with a town hall meeting April 4th.
- Nova Nordisk had a restriction on our 340B program to where we could only have one contracted pharmacy. They have made an exception to allow us to contract with Harper pharmacy as well.

CEO:

- There is a new Dialysis nurse/director that has been hired. Her first day was on January 10th. For the first couple of months, she will be remote as well as on site as policies are being made. It will still be months before the program is up and running.
- Bill Rossmiller has agreed to come back on as the interim IT Director until the position is filled. The help will be helpful over the next couple of months. Bill will also help to train when the facility gets a new IT Director. There has been a recruiter hired to help with the hiring process in finding the right fit.
- There was a map of the old Anthony Hospital facility brought to the meeting by Sarah. Country Living came to PHC and would like to trade property. This would be mostly an even trade; the hospital would only lose several feet of land.
- Last Friday Aaron discovered a water main brake on the old Harper hospital. He is unsure of how long the brake has been broken. It is assuming that the water line froze and broke. The water has been turned off in the meantime. The gas line had been turned off for some unknown reason, which in turn did not kick on the heaters. So, the gas will be turned back on to deter any more line brakes.

FINANCIAL STATEMENTS:

Owen reported on the December 2023 Financials and year-end highlights. The financials are currently unaudited; FORVIS, accounting firm will be onsite the week of March 4, 2024. December's activity in cash accounts was reviewed that included payments received and expenses paid out. Annual loan payments to USDA-EMR and for the remodeling of the SCDME/Wellness Center building were made totaling \$657,225.18. Days Cash on Hand remain strong at 160 at December 31, 2023. Patient Accounts Receivable increased for the year with an AR balance of \$2,539,510.00 and AR Days at 28.42. The Profit and Loss Statement included a review of Gross Patient Revenue that overall saw a YTD increase of \$430,049 or 1.82%. Inpatient revenue saw a YTD decrease of revenue of \$167,844 with 137 less patient days in 2023 compared to 2022. Swingbed revenue saw a 9.10% or \$137,742 decrease in revenue with a difference of 20 patient days. Outpatient revenue had a strong growth over the year with an increase of \$1,963,946 in charges. The top three outpatient services lines continue to be Lab, CT and ER. All three Rural Health Clinics saw an increase in patient visits and charges for the year: an increase of \$495,722 in revenue. South Central DME continues to strive in its new location with increased revenue of \$250,540. Heritage Estates' occupancy rate was strong again with increased revenue for the assisted living facility. The 340B Program Revenue saw a lot of changes due to regulations and drug manufactures in 2023 that caused an overall decrease in net cash flow. Operating Expenses decreased by \$1,480,696 or 5.48% for the year 2023. The top five operating expenses are: Salaries and Wages, Professional Fees, Employee Benefits, Drugs and Medical Expenses and 340B Expenses. Depreciation expense, which is a non-cash expense, was \$2,891,153 for the year. Year-end journal entries for adjustments to inventory and additional accrued expenses caused a higher net loss for the month of \$571,971.00 with a YTD Loss of \$2,468,256 (unaudited).

Accounts payable for December were \$1,641,111.78. Motion by Bello seconded by Lanie to approve accounts payable. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF):

- Dialysis fund up to around \$150,000 as of last meeting on January 10th. Any undesignated funds will be going to dialysis.
- There are 2 positions open on the board that are volunteers. There is also 1 paid position that is going to be open.

UNFINISHED BUSINESS: none

NEW BUSINESS:

- Dormant Accounts
 - Owen asked the Board for approval to consolidate and close bank accounts at Bank of the Plains due to accounts being dormant. Motion by Wedman seconded by Walker to consolidate accounts. Motion carried unanimously.

EXECUTIVE SESSION: none

ADJOURNMENT: There was no further business, and the meeting was adjourned at 6:24pm. Motion made by Walker; seconded by Bello. Motion carried unanimously.

Kara Bello, Secretary

Approved by the Board on _____(Date)