



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient, and family centered health and wellness services in partnership with our communities.

HD#6 HOSPITAL BOARD REGULAR MEETING

July 25, 2024 – 5:15 p.m. – Patterson Health Center, Large Conference Room

PRESENT:

Board of Directors – Jan Lanie, Amy Walker, Stan Wedman, Kara Bello, Pam Fallis, Kristen Stoughton, and Tim Penner.

PHC – Sarah Teaff, CEO; Lori Allen, COO; Sandra Owen, CFO; Paige Wise, Executive Assistant; Jonathan Kolarik, Risk Management; Lisa Apperson, Dialysis Director; Criss Cox, ED Director of Nursing; Mattie Passet, APRN; Madison Koster, PA; Robert Ritter, IT Director; Julie Able, Environmental Services Director; Tonya Hekel, Clinic Administrator.

Guests – Cheryl Moon, Deloris Seifert, Dr. May, and Lindsay May.

CALL TO ORDER: Lanie called the meeting to order at 5:15 pm.

PUBLIC COMMENTS:

- Dr. May
 - Dr. May wanted to come to the meeting to address some concerns that he has had with his clinic. He said he came to a medical staff meeting a month ago to address these concerns with them. His concerns are that he feels that his patients are being discouraged from using chiropractic care. He wants to have a partnership with Patterson Health Center and work together for his patients' health.

BOARD EDUCATION or PRESENTATIONS:

Lisa Apperson

- Dialysis has unofficially passed the accreditation for Dialysis. There should be official approval within the next month. The next survey will not be until the three-year mark of accreditation.

APPROVAL OF MINUTES: Minutes of the June 27, 2024, regular board meeting was presented for approval. Motion to approve by Fallis; seconded Bello by to approve minutes as presented. Motion carried unanimously.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

- Radiology
 - Downtime Policy
 - Extravasation of Contrast Material
- Risk Management
 - Quarterly update that incidents are trending on track with last year.
 - KDHE has approved our Risk Management Plan and renewed our hospital license. Jonathan is making some changes to the Risk Management Plan to reflect some upcoming changes.
 - Compliance Plan is ready for approval again, nothing has changed other than an update to the look.

MEDICAL STAFF AND CREDENTIALING REPORT:

Credentialing appointments, reappointments and resignations were presented as approved by the Executive Medical Staff on July 24th, 2024 – there was one new appointment, two reappointments, and two resignations. The board approved the medical staff and privileges as presented. Motion by Penner, seconded by Walker. Motion carried unanimously.

OPERATIONS REPORT:

COO:

- Amber Speer, quality & infection prevention director, has uploaded some quality documents for the board to have some numbers to look at. Amber is trying to get HCAPS surveys better results that show more information on feedback from patients. She has made some handouts and flyers to upload to let patients know that when they get these in the mail, they are not trash that we would like them to fill out and send back. Right now, the survey is only mailouts, but Speer is looking into having online options as well.
- 340B – 11 manufacturers that have allowed multiple contract pharmacies. This should open some more 340B reimbursement for PHC to capture.
- CHNA report has been uploaded to the board packet. It is a draft, then next month the final draft will be up for approval. If there is any feedback on the report, Allen asked that the board get with her to make the appropriate changes. Lanie asked how often we should go back to CHNA to see any updates we have made on them. She suggested that we review the assessment quarterly as a board.

CEO:

- JB Crane, Occupational Therapist, as left Patterson. PHC is looking for another PT to add to the staff. Jane has gone down to four days a week, and Jim is at two days a week. We have two CPTA, Michelle and Haley, who are running the department in the meantime.
- Hospitalist search has - we have hired an APRN to start the program. She has a tentative start date of October 1st. There is another interview for a second APRN on the calendar. We have a 180-day termination day policy in our contract with our telemedicine group, so there will be some overlap with this group and the APRN's we are bringing in house.
- There is a new Sonographer on staff. She has just graduated from undergraduate. While she is getting her test done to be certified, she is shadowing to get more comfortable with sonography and the facility.
- Behavioral Health has had a third-party consultant come in and survey the program to help improve and make any changes that need to be made to the department. Bello brought up Horizons, in Anthony, to talk about partnerships within the community.
- Leadership and IT have decided to sign a renewal contract with Cerner. We are still waiting to get the adjustments to the contract to get it finalized.
- Staff would like to plan a county fair themed week at the hospital after the Harper County Fair. It will be held August 12- 16. Once there is more details Sarah will let the board know. At the Harper County Fair, we will have our inflatable heart up for the public to see.

FINANCIAL STATEMENTS:

Owen reported on the June 2024 Financials. June's activity in cash accounts was reviewed, that included payments received and expenses paid out. Revenue included the 3rd Quarter DSH payment, Sunflower Foundation Grant and tax revenue from Harper and Kingman counties. Payments received from insurance and patients were \$1,160,075.38. June included two payrolls paid but three recorded on the profit and loss statement due to accrual basis. Days Cash on Hand remain strong at 170 days. Patient Accounts Receivable increased with a total AR balance of \$3,106,331.00 and AR Days at 32.67. Gross Patient Revenue for June was \$2,000,267, achieving the Board's monthly goal of \$2 Million. Inpatient/Acute Care saw an increase in revenue in June with 63 patient days. The Emergency Room was busy with total visits of 260, the highest visits in a month so far in 2024. Allowances for the month increased, which includes contractual adjustments, denials, bad debt, etc. at a total of \$334,007.00. Total Operating Revenue was down for the month but has a YTD increase of \$601,944 or 5.65% over June 2023. Total Operating Expenses decreased for the month with a total of \$2,184,676; YTD shows an overall decrease in expenses of 4.37% or \$543,736. Total Nonoperating Revenues included \$22,298.00 of grant funds that included the Patterson Family

Foundation, Sunflower Foundation and Kansas Health Foundation. A Net Loss of \$335,895.00 was reported for the month of June with a YTD Loss of \$771,757.00.

Accounts payable for June were \$1,667,868.57. Motion by Fallis seconded by Wedman to approve accounts payable. Motion carried unanimously.

Authorized signers for bank accounts need updated due to changes in staff and board members. Authorized signers on all HD6 bank accounts with Bank of the Plains, Bank of Commerce and Kanza Bank are Sarah Teaff, Tim Penner, Amy Walker, Lori Allen, Crissa Fowley, and Tonya Hekel. Motion by Walker; seconded by Bello to approve the authorized signers.

HARPER COUNTY HEALTH FOUNDATION (HCHF):

- Golf tournament on August 17th. Looking for volunteers to work that day.
- October 19th Pickleball tournament in Harper.
- Disk golf tournament in Attica.
- Will have a booth at the county fair with the girls' basketball team. Will also be in the parade.
- There will be a memorial bench for Hall Greive outside of the Dialysis department.

UNFINISHED BUSINESS:

- Strategic Plan
 - Sarah asked for the board's approval on the 2024 strategic plan document. Was discussed what the board's priorities are for the hospital and what should be focused on. Sarah wants to make some changes to financial aspects to the plan's components after approval. Sarah will modify and bring it back to the board as the main objectives that need to be approved to implement over the next three years.

NEW BUSINESS:

- 2025 Tax Budget
 - Owen presented the 2025 Tax Budget options for discussion. Valuations for 2025 decreased. With the decrease in valuation, one mill earns less dollars therefore taking more mills to earn same amount of tax dollars. The Revenue Neutral Rate for Year 2025 was calculated at 22.613 which generates the same property tax revenue in dollars as levied in year 2024 using the current year's total assess valuation. Four options were provided and discussed for the 2025 Tax Budget. The Board intends to remain revenue neutral for Year 2025 but will still hold a RNR Hearing to protect the Hospital's budget from unintended revenue decreases if property valuations decrease. A Revenue Neutral Rate Hearing will occur before the Tax Budget Hearing on August 22, 2024.

EXECUTIVE SESSION: none

ADJOURNMENT: There was no further business, and the meeting was adjourned to 7:15pm. Motion made by Penner; seconded by Wedman. Motion carried unanimously.

Kara Bello, Secretary

Approved by the Board on _____(Date)