



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.

HD#6 HOSPITAL BOARD REGULAR MEETING
February 23, 2023 – 5:18 p.m. – Patterson Health Center, Large Conference Room

PRESENT:

Board of Directors – Alan Patterson, Tim Penner, Kara Bello, Amy Walker, Stan Wedman, Pam Fallis, Jan Lanie

PHC – Sarah Teaff, CEO; Lori Allen, COO; Sandra Owen, Controller; Kim Barwick, Human Resources Director;

Guests –

CALL TO ORDER: Patterson called the meeting to order at 5:18 pm.

BOARD EDUCATION or PRESENTATIONS: KHA will be hosting its annual Critical Issues Summit. If interested in attending, notify the CEO and your meeting registration will be made. In April the district meeting for CEOs and Trustees will be held. Again, if you're interested in attending notify the CEO. Future education interests for the board were discussed. Department presentations will be scheduled going forward. The board requested that providers attend next month if possible.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Minutes of the January 26, 2023, regular board meeting was presented for approval. Motion by Lanie; seconded by Fallis to approve minutes as presented. Motion carried unanimously.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

Jonathan Kolarik RN, RM/CCO provided the monthly Risk Management and Corporate Compliance reports for review. The Risk Management Plan was presented for annual review and approval. Minor punctuation revisions were made to the plan as well as adding the new CEO's name to the plan. Motion by Wedman; seconded by Bello to approve the plan as presented. Motion carried unanimously.

MEDICAL STAFF AND CREDENTIALING REPORT:

Credentialing appointments, reappointments and terminations were presented as approved by the Executive Medical Staff on February 22, 2023 – 3 New Appointments, 4 Reappointments, 0 resignations.

The Board approved the medical staff and privileges as presented. Motion by Lanie; seconded by Penner. Motion carried unanimously.

OPERATIONS REPORT:

The employee committee held their kickoff related to the culture focus. The committee, named "The Lemonheads" held an event where departments decorated their jars with a "lemon" theme. There were some very creative submissions!! The jar will be used to collect employee nominations for those who go above and beyond.

Attica Long Term Care Center has completed remodeling of the rural health clinic. The clinic will see patients again in Attica next week, February 27, 2023.

Sarah Teaff, CEO, shared that she's been spending time learning the community and staff as well as the lay of the building. She's also been meeting individually with department managers to determine the challenges they're facing as well as their successes.

The need for additional daycare resources in Harper County was discussed. With a daycare recently announcing it will be closing the need is even more critical; a few PHC staff members will be losing their daycare provider and are struggling to find placement. PHC will continue to investigate opportunities.

The dialysis Registered Nurse Director position has been posted. The Harper County Health Foundation is planning their capital campaign to support the dialysis program; kickoff is planned in May. The Foundation will match up to \$200,000 in donations. The group would like the funds to be used toward purchasing machines and potential staff wages. The Foundation would like to establish an ongoing fund to support the program.

Country Care Hospice is still working on updating the bylaws.

The mobile clinic has arrived at the vendor and is being outfitted. Management at PHC are considering certification options for reimbursement opportunities.

A housing plan concept will be presented next month by J.R. Robl, Director of Business Development with GLMV Architecture.

PHC will be hosting an employee blood drive March 17, 2023. The slots will be open to public if they aren't all taken by employees.

FINANCIAL STATEMENTS: Owen reported on the January 2023 Financials. January's activity in cash accounts was reviewed that included payments received and expenses paid out. Revenue included property tax revenue from Harper and Kingman counties, 1st quarter DSH payment of \$92,206.00 and grant funds from Kansas Healthcare in the amount of \$4,767.00. Payments received from insurance and patients were \$958,486.43. January included two payrolls. Days Cash on Hand remain strong at 175 days; well above the average of 43.21 days for Kansas Critical Access Hospital. Patient Accounts Receivable increased with a total AR balance of \$3,013,876.00 and AR Days at 36. Gross Patient Revenue for January was \$1,970,194; a YTD decrease of \$191,468 compared to January 2022. Inpatient Revenue decreased for the month of January with patient days of 35. Outpatient revenue increased in January over December 2022 and has a YTD increase of \$107,580 or 10.19%. Swingbed revenue increased in January with 104 patient days and has a slight YTD increase compared to January 2022. Total Operating Revenue increased for January and has a YTD increase of \$122,576 or 7.62% over January 2022. Total Operating Expenses were \$2,026,879; a YTD decrease of 11.49%. Nonoperating Revenues included grants and contribution of \$7,267.00. A Net Loss of \$167,812 was reported for the month of January with a YTD Loss of \$167,812

Accounts payable for January was \$1,711,851.56. Motion by Walker seconded by Fallis to approve accounts payable. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF): Bello reported on the last HCHF meeting. The Foundation's annual meeting will be held March 2, 2023, at Westview Lodge in Harper, Kansas. Members are forming plans to launch a capital campaign for the dialysis service. Patterson volunteered to join the Foundation board for fundraiser plans. The Foundation will continue to support scholarships for hospital employees as well as high school students.

UNFINISHED BUSINESS: The former hospital facility located in Anthony was discussed. Following input from the community at a town hall meeting held on February 15, 2023, as well as various potential options investigated over the years and recent advertising, the hospital board made a motion to authorize Sarah Teaff, CEO, to proceed with developing a plan for the building located at 1101 East Spring Street, Anthony, Kansas which may include the sale of the building and lot, repurposing the current structure for hospital business development, or demolition of the building. In the event the building is sold or demolished, Teaff is directed to utilize a sealed bid process to select the bid that most benefits the interest of the hospital district and community. Motion by Penner; seconded by Lanie. Motion carried unanimously.

NEW BUSINESS: In preparation for the annual meeting in May, the bylaws require formation of a Nominating Committee. Board members were directed to provide one name at the March meeting of an individual willing to serve on the Nominating Committee. Discussion followed regarding a date for the Hospital Annual Meeting. A tentative date of May 22, 2023, was selected. Members will review their calendars to confirm the date at the next meeting.

EXECUTIVE SESSION: At 6:30pm the hospital board entered executive session for 15 minutes to discuss non-elected personnel. Open session to resume at 6:45p.m. Motion by Lanie, seconded by Penner. Open session resumed at 6:45pm. No action was taken while in executive session.

Lori Allen was thanked for her service as Interim CEO while a new CEO was sought.

ADJOURNMENT: There was no further business and the meeting adjourned at 6:48pm. Motion made by Lanie to adjourn meeting; seconded by Penner. Motion carried unanimously.

Kara Bello, Secretary

Approved by the Board on _____(Date)