



**Hospital District #6 Harper County**  
 485 N KS HWY 2, Anthony, KS 67003  
 620.914.1200  
[pattersonhc.org](http://pattersonhc.org)

***Mission Statement: Hospital District #6 provides high quality, patient and family centered health and wellness Services in partnership with our communities.***

**HD#6 HOSPITAL BOARD REGULAR MEETING**  
**March 23, 2023 – 5:15 p.m. – Patterson Health Center, Large Conference Room**

**PRESENT:**

**Board of Directors** – Alan Patterson, Tim Penner, Kara Bello, Amy Walker, Stan Wedman, Pam Fallis

**PHC** – Sarah Teaff, CEO; Lori Allen, COO; Sandra Owen, Controller; Kim Barwick, Human Resources Director; Aaron Schule, Maintenance Director; Jonathan Kolarik, Risk Manager

**Guests** – J.R. Robl, Director of Business Development, GLMV Architecture; Cheryl Moon; Dolores Seifert

**CALL TO ORDER:** Patterson called the meeting to order at 5:15 pm.

**NEW BUSINESS:** J.R. Robl, Director of Business Development, GLMV Architecture, discussed housing development plans for the Harper Community. Tentative plans were reviewed that places the housing near the Harper Hospital building. The developer would be interested in a portion of the hospital property.

**BOARD EDUCATION or PRESENTATIONS:** None

**PUBLIC COMMENTS:** None

**APPROVAL OF MINUTES:** Minutes of the February 23, 2023, regular board meeting was presented for approval. Motion by Bello; seconded by Penner to approve minutes as presented. Motion carried unanimously.

**DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:**

Jonathan Kolarik RN, RM/CCO provided the monthly Risk Management and Corporate Compliance reports for review.

Laboratory – The Lab policy related to Culture Prelims & Results was presented.

Radiology – Policies for the new Nuclear Medicine program were presented.

All policies were approved as presented. Motion by Fallis; seconded by Wedman. Motion carried unanimously.

**MEDICAL STAFF AND CREDENTIALING REPORT:**

Credentialing reappointments were presented as approved by the Executive Medical Staff on March 22, 2023 – there were 3 reappointments. The Board approved the medical staff and privileges as presented. Motion by Penner; seconded by Wedman. Motion carried unanimously.

**OPERATIONS REPORT:**

An updated quote for tableau units for the dialysis program has been received, prices increased in January. The cost of a two-day training course for the units has been added to the budget. Cerner is preparing a quote for an interface. Leads have been received for potential staffing. The Foundation is working toward their capital campaign kickoff planned for the hospital's annual meeting in May.

The new advanced pulmonary function testing equipment has resulted in 33 pulmonary function tests, an average of 8 per month. Most of the referrals are from internal providers, a few have been received from Dr. Eldika, a specialist who hosts a clinic in Anthony. Montana Shea, Respiratory Therapist, conducts the tests.

The mobile clinic's expected completion date is May 15, 2023. Certification options for reimbursement opportunities are being researched. There are three options available to get the unit accredited – 1) state; 2) CMS; 3) approved compliance entities. The first two options have a considerable waiting period. The Compliance Team has been engaged to complete the process. The option to recertify the PHC Rural Health Clinic will be used where the mobile unit would be part of the PHC rural health clinic. The cost of the service is \$15,000; statistics from the mobile unit would be included in the cost report for reimbursement and could be recouped in approximately one year if we are able to see eight patients per day two days a week. Getting the unit accredited would still allow it to be used for community benefit opportunities when it is not being used for rural health clinics.

Country Care Hospice bylaws were received and will be available for the Hospital Board to review on Teams before the next meeting. The Hospital Board requested to have our legal counsel review the bylaws.

Garage sales are underway for the public at the Anthony building. Funds will be earmarked for community benefit/new services. Demolition is scheduled for this summer with the caveat that if a buyer comes forward or we determine a use for the building by May 1, 2023, we can void the contract. Administration recently contacted the USDA and the Kansas Department of Commerce to determine if they were aware of new projects in the state that might have an interest in the building. Leads were provided who we reached out to; there is still no interest in the building.

**FINANCIAL STATEMENTS: Owen** reported on the February 2023 Financials. February's activity in cash accounts was reviewed that included payments received and expenses paid out. A reminder that February only has 28 days in the month where most months have 30-31 days; financials are impacted by fewer days. Additional revenue included 2nd quarter DSH payment of \$70,811.00 and Provider Assessment Program payments of \$29,224.00. Payments received from insurance and patients were \$1,335,145.86. February included two payrolls. Days Cash on Hand remain strong at 169 days; well above the average of 43.21 days for Kansas Critical Access Hospital. Patient Accounts Receivable decreased with a total AR balance of \$3,001,289.00 and AR Days at 34. Gross Patient Revenue for February was \$1,912,316; a YTD decrease of \$94,835 compared to February 2022. Inpatient Revenue increased for the month of February with patient days of 39. Outpatient revenue decreased in February but had a YTD increase of \$239,941 or 12.01%. clinic revenue has increased YTD by \$111,811 or 29.14% and with 359 more YTD clinic visits. Total Operating Revenue increased for February and has a YTD increase of \$281,482 or 8.80% over February 2022. Total Operating Expenses were \$2,023,826; a YTD decrease of 5.47%. Nonoperating Revenues included grants and contribution of \$7,419.00. A Net Loss of \$136,550 was reported for the month of February with a YTD Loss of \$304,361.

Accounts payable for February were \$1,617,903.25. Motion by Wedman; seconded by Fallis to approve accounts payable. Motion carried unanimously.

**HARPER COUNTY HEALTH FOUNDATION (HCHF):** Bello reported on the last HCHF meeting. The Foundation's annual meeting was held March 2, 2023. At the annual meeting Martha Hadsall was elected to the Chairman position. New members include Brenda Shue, Laurie Patterson, and Jason Wolff. Minutes from the capital campaign committee were provided to the Hospital Board. They will be launching their capital campaign for the dialysis program at the hospital's May 22, 2023, annual meeting.

**UNFINISHED BUSINESS:** In preparation for the annual meeting in May, the bylaws require the formation of a Nominating Committee. Board members provided names to the chairman of potential individuals willing to serve on the Nominating Committee which include Austin Greve, Loretta Kerschen, Beth Davis, Marla Wedman, Shannon Ummel, Dan Cashier. The role of the committee is to seek individuals for nomination to open positions on the Hospital Board. Terms are ending for Tim Penner and Alan Patterson. Patterson is not eligible for an additional term

as he is serving a maximum of three terms. Penner is eligible to run again. The Hospital Annual Meeting was confirmed for May 22, 2023.

**ADJOURNMENT:** There was no further business and the meeting adjourned to 6:13pm. Motion made by Walker; seconded by Wedman. Motion carried unanimously.

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Kara Bello, Secretary

Approved by the Board on \_\_\_\_\_(Date)